

**MINUTES OF THE SELECT BOARD MEETING  
MONDAY, FEBRUARY 28, 2022**

---

Chairwoman Manupelli called the meeting to order at 7:39 p.m. via in person and remote participation. Participating members were Mrs. Gonzalez, Mr. Wallner, Mr. Stuto, Mr. O'Leary, and Town Administrator, Michael Gilleberto.

**EXECUTIVE SESSION**

Members recite the Pledge of Allegiance.

**First order of business**                      **PUBLIC COMMENT**

Resident Eric Evans-3 Sandra Lane expressed concerns on how policies are being made in the Town of North Reading with different authorities. He specifically was concerned with health inconsistencies and advice coming from multiple sources i.e. Board of Health, Town Administration, DESE, State and Federal agencies. He said that is confusing for the residents. He suggest a committee be formed to oversee how policies are decided and he offered to be part of such a committee.

**Next order of business.**                      **Introduce New Town Clerk**

Mr. Gilleberto welcomed new Town Clerk Susan Duplin. She will begin on March 9, 2022. She was a Town Clerk in Swampscott since 2007. She is well respected and lives in Southern, NH. She also held the position from 2001-2007 as the Clerk in Winthrop. He added how proud he is of North Reading's staff in the Clerk's Office which is a well-oiled machine.

Ms. Duplin said she is excited to start. She began this line of work 14 years ago with no training. She has lead 100 elections and is a hard worker. She is so glad to have staff. She is coming from a town with the same number of residents, website and same State and Federal agencies so it should be a smooth transition. She was welcomed by the Select Board.

**Next order of business.**                      **Public Hearing: June and October Annual Town Meeting Dates for 2022**

A discussion was had amongst the Select Board of the proposed dates for the 2 Town Meetings.

Mr. O'Leary and Mr. Stuto expressed their wishes for a separate Special Town Meeting for the Wastewater project as the subject will be quite involved and take some time to cover adequately.

MADAM CHAIR, IN ACCORDANCE WITH THE TOWN OF NORTH READING CHARTER SECTION 2-4-1, I MOVE TO SET THE DATES FOR THE 2022 TOWN MEETINGS AS FOLLOWS:

MONDAY, JUNE 6, 2022

MONDAY, OCTOBER 3, 2022

**MINUTES OF THE SELECT BOARD MEETING  
MONDAY, FEBRUARY 28, 2022**

---

MOTION BY: MR. STUTO  
SECONDED BY: MR. O'LEARY

VOTED BY: MR. STUTO AYE  
MRS. GONZALEZ AYE  
MR. WALLNER AYE  
MR. O'LEARY AYE  
MRS. MANUPELLI AYE

VOTE: 5-0 (UNANIMOUS)

**Next order of business      Vote to Sign Letter of Intent to Explore Feasibility with State 911 Department / North Shore Regional 911 Center.**

Mr. Gilleberto said that the town has been given the option to regionalize the 911 dispatch and explore the feasibility if such a program could accommodate North Reading. This will be done at the expense of the State of Massachusetts.

Chief Stats expressed his thoughts that this is a right move for the Town.

Chief Murphy said this is something that the Town needs to explore.

MADAM CHAIR, I MOVE TO APPROVE THE LETTER OF INTENT TO EXPLORE FEASIBILITY WITH THE STATE 911 DEPARTMENT/NORTH SHORE REGIONAL 911 CENTER AND TO AUTHORIZE THE CHAIR TO SIGN LETTER.

MOTION BY: MR. STUTO  
SECONDED BY: MR. O'LEARY

VOTED BY: MR. STUTO AYE  
MRS. GONZALEZ AYE  
MR. WALLNER AYE  
MR. O'LEARY AYE  
MRS. MANUPELLI AYE

VOTE: 5-0 (UNANIMOUS)

**MINUTES OF THE SELECT BOARD MEETING  
MONDAY, FEBRUARY 28, 2022**

---

**Next order of business                      Hazard Mitigation Plan Review / Vote to Adopt**

Chief Stats made a brief presentation on the Hazard Mitigation Plan.

Mr. Wallner asked if there was any upgrades to the plan.

Chief Stats said that there have been updates to the plan from 2016 and some of the projects have been completed.

Chair Manupelli asked why the emergency response team was low on the list.

Chief Stats said the core team felt there were other plans they wanted to complete first.

Chair Manupelli the asked if they were keeping the goal on target with getting citizens involvement.

Chief Stats answered that the core team met weekly and the plan is for implementing 3-5 years down the line.

Ms. Gonzalez asked if it would be involving citizen volunteers.

Chief Stats said yes but would involve background checks and a training plan, Also a need to get people certified and to stay certified.

Chair Manupelli asked if MEMA and FEMA were involved.

Chief Stats said yes both and additional supplemental support of James Kaplan, DPW, Deputy Chief, Mark Clark, Bob Bracey and Bob Collins.

MADAM CHAIR, I MOVE TO ADOPT THE UPDATED HAZARD MITIGATION PLAN DATED  
NOVEMBER 2021.

MOTION BY:                      MR. STUTO

SECONDED BY:                      MR. O'LEARY

VOTED BY:	MR. STUTO	AYE
	MRS. GONZALEZ	AYE
	MR. WALLNER	AYE
	MR. O'LEARY	AYE
	MRS. MANUPELLI	AYE

VOTE: 5-0 (UNANIMOUS)

**MINUTES OF THE SELECT BOARD MEETING  
MONDAY, FEBRUARY 28, 2022**

---

**Next order of business.            Review Potential Changes to Solid Waste Program for FY 2023**

Mr. Gilleberto stated there would be a two phase presentation on the solid waste program and “Pay as you Throw”.

Dan Greenberg went over the slides via zoom.

Chair Manupelli asked where will residents be able to buy the supplemental bags.

Mr. Greenberg said in about 12 different stores in town.

Chair Manupelli asked where the money for the bags will go

Mr. Greenberg said it will go to cover the cost of the bags.

Mr. O’Leary appreciates the efforts but asked where the fairness is to address the 90 year old with one bag a week in the revenue sales.

Mr. Greenberg said the bags will be not used to reduce the fixed fee. The goal is to reduce down from two 35 gallon barrels to one.

Chair Manupelli said that this is a first step to change.

Mr. O’Leary supports.

Mr. Stuto has questions.

Mr. Greenberg said 70% of town uses one or fewer barrels, 20% use 2 and 6% use 3 or more.

Mr. Stuto thinks it will be a hard sell to the 90% of residents.

Mr. Greenberg said 90% won’t need a bag.

Ms. Gonzalez said that nothing changes except the abusers causing the town more money. The town is paying for it and this program is to deter it.

Mr. Stuto asked is 70% was a solid number.

Mr. Greenberg said yes.

Mr. Wallner asked if JRM would comply with a new program.

**MINUTES OF THE SELECT BOARD MEETING  
MONDAY, FEBRUARY 28, 2022**

---

Mr. Greenberg said 155 communities have adopted a “pay as you throw”. JRM would comply with guidance from the town.

Mr. Wallner said we would need high assurance by JRM to go to one barrel.

Mr. O’Leary said the two barrel enforcement is including the size of the barrel.

Mr. Stuto expressed that he thinks that there is no way 20% of residents are using 35 gallon barrels.

Mr. O’Leary said there needs to be a uniformity in barrel size.

Mark Clark added some additional information on upcoming changes. As of November 1, 2022 the EEP implements that mattresses cannot be disposed of in trash but need to be recycled like a white goods would. Residents would need to call a vendor. Textiles are no longer to go in the trash either and would need “pink bags” As for CRT’s North Reading has been absorbing the cost for their disposable but now one would need to call JRM and they would bill you for your TV etc. to be disposed of.

The Select Board took questions from the zoom feed.

Kathy Sumner-53 Swan Pond Rd said that she lives in a duplex and has problems having her weekly regular barrels pick up on a consistent basis but how many barrels would she be allowed.

Amy DiChiara asked her to call the DPW and Mr. Clark also added duplexes are charged 2 trash fees so she would get two 35 trash cans.

Laina Simone-7 Deerfield Pl- She made the comment regarding the size of barrels and that most of them look to be the 45 gallon size. She has a family of 4 and does not use 2 barrels if she recycles more. She added that even people who put out one barrel tend to throw a trash bag on top of the barrel. She also said that going from 2 barrels to one is going to make a huge difference in Town. She then asked what the enforcement would be like. She was also concerned about the little old ladies with one bag a week or the larger family that cannot help but have extra trash.

Chair Manupelli said that once a decision is made there will have to be a uniformity in the barrels and uniformity with JRM.

Laina Simone added that many people have long driveways and need the wheeled 45 gallon barrels.

Ms. Hulbert does not think it is going to work.

Mr. Gilleberto said there will be an impact with barrel sizes. This is just the first conversation on the trash budget for the spring. Mr. Greenberg’s memo is on a separate document.

**MINUTES OF THE SELECT BOARD MEETING  
MONDAY, FEBRUARY 28, 2022**

---

Mr. O'Leary thinks 2 barrels and "Pay as you Throw" would work.

Ms. Gonzalez wanted to say that Dan Greenberg deserves a lot of credit for his commitment to this project. He really put his heart into it.

Chair Manupelli thinks two 45 gallon barrels is a better idea.

Mr. Greenberg said the DEP standard is 35 gallon cans. 155 communities in Massachusetts are doing it and they need a 30% reduction of solid waste trash.

Mr. Clark said the tonnage from 2014-2022 there was no changes. The idea is to drive down the tonnage with the "Pay as you throw". It's a numbers issue, one 35 gallon barrel and overflow will require a lot of transition.

Chair Manupelli ask what the grant is.

Mr. Greenberg answered to comply for the one time 45K grant needs to be in 100% compliance of one 35 gallon barrel and the "Pay as you Throw" bags.

Chair Manupelli polled the Select Board. If it is not two 45 gallon barrels and the bags she will not support.

Ms. Gonzalez said she will take that back to the committee and the 45's are reasonable.

Mr. Stuto is in agreement with both as he does not believe 70% is real data. He cannot make a decision on bad data.

Mr. Wallner said to go back and get better data and we can add the extra bag now.

Mr. O'Leary added that it would need to be phased in. Two barrels, not 95 gallon barrels but 45 gallon barrels are more realistic and to grandfather that in for a certain date. He is not in favor of the grant money due to its parameters.

Mr. Stuto thinks that the tonnage went down due to recycling.

Mr. Clark said we were forced to recycle 21% in 2009 which is about 13,000 tons

Mr. Stuto asked about food waste disposal.

Mr. Greenberg said 30% is organics.

**MINUTES OF THE SELECT BOARD MEETING  
MONDAY, FEBRUARY 28, 2022**

---

**Next order of business.            Review FY 2023 Revenue Plan**

Mr. Gilleberto updated that they are not doing a detailed review of the revenue plan tonight. He informed the Select Board that they are working with the financial planning team on the revenue plan. Some things they are looking at is where there might be opportunities to make adjustment to the forecasts for local receipts and potentially ultimately reduce the town's reliance on a significant transfer from the debt capital to that service stabilization fund that we make each year now into the budget. They are looking to balance rather than making that transfer trying to accurately assess what are the revenues are and the way that transfer actually works. We would end up generating a bunch of free cash and using that cash to fund the following year's budget. Also they have been looking at the fixed cost projections and one is Health Insurance which is not updated for the financial team because the information came in late. There was a substantial increase in the quote this year. Due to the Participating Funding Arrangement they should be in a good position. There will be a more detailed plan on March 14 or March 28, 2022.

Ms. Rourke added they are continuing to work on the revenue plan and they have another meeting on March 7<sup>th</sup>. She is hoping to have the total schools and municipal budgets to see where they stand with the budget and where the shortfalls may be.

**Next order of business.            Vote to Place the Unexpired Three-Year Term for Housing Authority on the Ballot of the May 3, 2022 Regular Election**

MADAM CHAIR, I MOVE TO PLACE AN UNEXPIRED 3-YEAR TERM FOR HOUSING AUTHORITY ON THE BALLOT FOR THE MAY 3, 2022 ANNUAL ELECTION, SAID TERM TO EXPIRE AT THE 2025 ANNUAL TOWN ELECTION.

MOTION BY:                            MR. STUTO

SECONDED BY:                        MR. O'LEARY

VOTED BY:	MR. STUTO	AYE
	MRS. GONZALEZ	AYE
	MR. WALLNER	AYE
	MR. O'LEARY	AYE
	MRS. MANUPELLI	AYE

VOTE: 5-0 (UNANIMOUS)

**MINUTES OF THE SELECT BOARD MEETING  
MONDAY, FEBRUARY 28, 2022**

---

**Next order of business.**            **Appointments:**

**HISTORIC DISTRICT COMMISSION**

MADAM CHAIR, I MOVE TO PLACE IN NOMINATION THE FOLLOWING NAMES FOR APPOINTMENT TO THE HISTORIC DISTRICT COMMISSION

FOR TERMS TO EXPIRE ON DECEMBER 31, 2024. (2 OPENINGS)

- HEATHER T SIEVERS

- ANDREW PEARSON

- MATTHEW PAGE

MOTION BY:                            MR. STUTO

SECONDED BY:                        MR. O'LEARY

VOTED BY:                            MR. STUTO    HEATHER T SIEVERS & ANDREW PEARSON  
   MRS. GONZALEZ HEATHER T SIEVERS & ANDREW PEARSON  
   MR. WALLNER HEATHER T SIEVERS & ANDREW PEARSON  
   MR. O'LEARY HEATHER T SIEVERS & ANDREW PEARSON  
   MRS. MANUPELLI HEATHER T SIEVERS & ANDREW PEARSON

**COMMISSION ON DISABILITIES**

MADAM CHAIR, I MOVE TO PLACE IN NOMINATION THE FOLLOWING NAMES FOR APPOINTMENT TO THE COMMISSION ON DISABILITIES FOR TERMS TO EXPIRE AS FOLLOWS: (5 OPENINGS)

NIKKI TOSI	THROUGH DECEMBER 31, 2024
GINA MORAN	THROUGH DECEMBER 31, 2024
REBECCA GRIFFIN	THROUGH DECEMBER 31, 2023
MARISA MORELO	THROUGH DECEMBER 31, 2023
RICHARD WALLNER	THROUGH MAY 31, 2022



**MINUTES OF THE SELECT BOARD MEETING  
MONDAY, FEBRUARY 28, 2022**

---

MOTION BY: MR. STUTO  
SECONDED BY: MR. O'LEARY

VOTED BY: MR. STUTO NIKKI TOSI, GINA MORAN, REBECCA  
GRIFFIN, MARISA MORELO & RICHARD WALLNER  
MRS. GONZALEZ NIKKI TOSI, GINA MORAN, REBECCA  
GRIFFIN, MARISA MORELO & RICHARD WALLNER  
MR. WALLNER NIKKI TOSI, GINA MORAN, REBECCA  
GRIFFIN, MARISA MORELO & RICHARD WALLNER  
MR. O'LEARY NIKKI TOSI, GINA MORAN, REBECCA  
GRIFFIN, MARISA MORELO & RICHARD WALLNER  
MRS. MANUPELLI NIKKI TOSI, GINA MORAN, REBECCA  
GRIFFIN, MARISA MORELO & RICHARD WALLNER

**TAXATION AID COMMITTEE**

MADAM CHAIR, I MOVE TO PLACE IN NOMINATION THE FOLLOWING NAME FOR  
APPOINTMENT TO THE TAXATION AID COMMITTEE FOR A TERM TO EXPIRE AS FOLLOWS:  
(2 OPENINGS)

JOHN VERRENGIA THROUGH DECEMBER 31, 2024

MOTION BY: MR. STUTO  
SECONDED BY: MR. O'LEARY

VOTED BY: MR. STUTO JOHN VERRENGIA  
MRS. GONZALEZ JOHN VERRENGIA  
MR. WALLNER JOHN VERRENGIA  
MR. O'LEARY JOHN VERRENGIA  
MRS. MANUPELLI JOHN VERRENGIA

**MINUTES OF THE SELECT BOARD MEETING  
MONDAY, FEBRUARY 28, 2022**

---

**Next order of business.            TOWN ADMINISTRATOR REPORT**

No Report.

**Next order of business.            BOARD MEMEBER REPORTS**

Mr. O'Leary had no report.

Mr. Wallner said that Philipp Hertz of the Land Utilization Committee has applied for MassDOT for 8-9 million in funding grants for the rail trail.

Mr. Stuto had no report.

Ms. Gonzalez brought up the public comment by Eric Evans and how she would like to hear more.

Chair Manupelli and Ms. Gonzalez briefly discussed and the chair told her to reach out and contact him to discuss.

Mr. O'Leary added that Mr. Evans spoke at a BOH meeting as well. He added the BOH has been doing a responsible job.

Chair Manupelli additionally added that the BOH is the regulating authority to make the hard decisions and the regulations have been in place for decades. That is their text book.

**Next order of business.            OLD AND NEW BUSINESS**

Mr. Stuto see Board Member Report  
Ms. Gonzalez see Board Member Report  
Mr. O'Leary see Board Member Report  
Mr. Wallner see Board Member Report  
Chair Manupelli see Board Member Report

**Last order of business.            ADJOURN**

MADAM CHAIR, I MOVE TO ADJOURN.

MOTION BY:                            MR. STUTO

SECONDED BY:                        MR. O'LEARY

VOTED BY:	MR. STUTO	AYE
	MRS. GONZALEZ	AYE

**MINUTES OF THE SELECT BOARD MEETING  
MONDAY, FEBRUARY 28, 2022**

---

MR. WALLNER	AYE
MR. O'LEARY	AYE
MRS. MANUPELLI	AYE

VOTE: 5-0 (UNANIMOUS)

ADJOURN: 11:34 P.M.

DATE 4/25/22

  
\_\_\_\_\_  
VINCENZO STUTO, CLERK