

**MINUTES OF THE SELECT BOARD MEETING
MONDAY, JUNE 15, 2020**

Chairwoman Manupelli called the meeting to order at 6:01 p.m. via remote participation. Participating members were Mrs. Gonzalez, Mr. Schultz, Mr. Wallner, Mr. O'Leary, and Town Administrator, Michael Gilleberto.

CALL TO ORDER OPEN SESSION

Chairwoman Manupelli called to order the open session at 6:01 p.m.

MADAM CHAIR, I MOVE TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSES OF EXEMPTION 3 (LITIGATION –SSBC PROJECT, AND COLLECTIVE BARGAINING - NORTH READING POLICE UNION MCOP LOCAL 456, SUCH DISCUSSIONS IN OPEN SESSION WILL HAVE A DETRIMENTAL IMPACT ON THE TOWN, AND TO ADMIT THE FOLLOWING: HUMAN RESOURCE DIRECTOR, ROBERT COLLINS, FINANCE DIRECTOR, ELIZABETH ROURKE, FINANCE COMMITTEE MEMBERS ABIGAIL HURLBUT AND DON KELLIHER, AND FURTHER THAT THE SELECT BOARD WILL RETURN TO OPEN SESSION FOR REGULAR SESSION.

MOTION BY:	MRS. GONZALEZ	
SECONDED BY:	MR. O'LEARY	
VOTED BY:	MR. SCHULTZ	AYE
	MRS. GONZALEZ	AYE
	MR. WALLNER	AYE
	MR. O'LEARY	AYE
	MRS. MANUPELLI	AYE

VOTE: 5-0 (UNANIMOUS)

Mrs. Manupelli states the Board will reconvene in Open Session at approximately 6:45 p.m.

RECESS OPEN SESSION TO GO INTO EXECUTIVE SESSION – 6:02

RECONVENE – 6:48

Members recite the Pledge of Allegiance.

Mrs. Manupelli states the remote meeting is being broadcast by NORCAM.

BOARD MEMBER REPORTS

Mr. O'Leary:

- Acknowledges the correspondence he has received over the last few days from different groups; North Reading Youth for Anti-Racism, Resident, Lori Zackular, and a notice from North Reading Public Schools about anti-racism and a virtual meeting being held on Thursday.
- Stated it is good to see so many people of all ages becoming engaged and motivated to address situations that need to be talked about.

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- Noticed most Board Members attended the event on the Common last week, it was handled well and the response was outstanding and thoughtful.
- “It is incumbent upon us to be good listeners and weigh in when we have opinions and react”.
- He applauds the School Administration for taking the first step forward on Thursday and encourages people to reach out.
- “We need to be sensitive and aware”.
- States his experience growing up in North Reading was a different experience than it would have been growing up in an urban area, and it is important to tune in and not out and we should encourage people to participate.

Mr. Wallner:

- Stated he has also received correspondence and has had private requests for action regarding anti-racism.
- “For anyone who seeks change, it only happens if you do the work”. People have to show up at meetings and it’s good the Schools are taking the lead.
- Stated it’s not enough to call on the Select Board. We have a volunteer Town and depend on volunteers to get things done. He would be happy to guide a group to have a voice. Hopes people go to the June 18th meeting. He further stated change happens when people get involved.
- He was invited to meet with the Chairs of the COA and SSAT, Kim Manzelli, Katherine McCage, Jen Ford, Danielle McKnight, and Mary Prenney to meet with the aging care group at Umass; a think tank that works on aging issues. The Town has a grant and the group discussed things already done in Town and things that need to be done going forward to become an age friendly community. Looking for specifics of deliverables needed to have it be a long term sustaining effort, to match the long term sustaining age of people who live in the Town.

Mr. Schultz:

- Acknowledged the passing of his friend, long-time resident, and Attorney in Town, Jim Senior who was very involved with Town Boards and Committees and very involved when the Hillview got off the ground.
- Sees the youth involvement on the Zoom meeting tonight and stated it is very important to show up at meetings and get involved in Boards and Committees to have your voice heard.
- Stated it is his last regularly scheduled Select Board meeting, and he is pleased to have served the Town and with the Board, the administration, and department heads. He further stated the biggest issue when he first joined the Board was restrooms at the High School Field and he is leaving during a pandemic and realization of racism in America.

Mrs. Gonzalez:

- Commented on the packet her In-Laws received from the Senior Center which included 2 masks and the phone number to the Senior Center. She advised Senior’s to reach out to the Senior Center if they did not receive the packet.
- Supports all committees forming who are trying to make a change.

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Mrs. Manupelli:

- Stated racism isn't a new issue, there is a need for diversity awareness. Some Board members were brought up in North Reading, some were born into more diverse communities and this is not a new issue to us. Some of us work in more diverse communities so we understand these issues and deal with them on a regular basis. She agrees and appreciates the fact that the Board had a calm lengthy discussion about what they observed, a murder, and they were all traumatized by that and she observed a respectable membership on the Board calmly and collectively calling out racism as incorrect and inappropriate and something that needed to be addressed head on and appreciated the time and effort the Board took to discuss it. There are five different opinions on the topic but all are in agreement that it was wrong, it was a murder and racism needs to be eradicated, and all in solidarity as a Board on that and she appreciates the calm discussion on that. She doesn't think they should be reactive and doesn't think they are reactive as a community and applauds the proactive efforts that the community has taken, where she has been a member of for 17 years. We have a CIT Team, a Youth Services Committee, Cultural Council Committee for Elder services, an active dedicated work force, Police Chief, Fire Chief, dedicated staff pushing for diversity and programs and agrees with Mr. Wallner they are all volunteer efforts and applauds and thanks the volunteers and her colleagues on the Board who sign up for a three year stint at a time to serve and try to help in a volunteer capacity. She applauds and appreciates their efforts and definitely knows there is more to be done and definitely knows a lot more than most people who are new to these issues or just learning about these issues, but also knows that our team is actively trying to address these issues. We have an amazing CIT team who not just focuses on this but other efforts; mental health efforts, mental health counseling. That was one of the initiatives the community put forward last year.
- Thanks the CIT Team who coordinated the mask packets for the seniors with the Elder Services Director, Mrs. Prenney. They are focused on multiple issues.
- Thank you to Amy Luckewicz, thank you to the Police Chief, thank you to Mary Prenney, and thank you to everyone that was part of knocking on doors to get those donations and putting the packets together and getting them out.
- Mr. Gilleberto sent a reverse 911 call out because tonight is the budget informational hearing and the residents did not receive the Town Meeting Warrants in the mail in time for tonight's meeting, although it went to the printer on time and to the post office on time. Mr. Gilleberto will share his screen for participants who would like to ask questions. The Chair of the School Committee, Scott Buckley will address any School Committee Articles.

PUBLIC COMMENT

Sarah Bustin, 28 Orchard Drive addressed the Board. She stated she is part of the newly formed group; North Reading Youth for Anti-Racism. She states the group is willing to do the work and volunteer to make change happen. She further stated the group is calling for the creation of a citizen committee to address lack of diversity in North Reading, absence of anti-racism education in the schools and the need for accountability and connection to support marginalized communities in the Town.

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Mrs. Manupelli responds to Ms. Bustin's statement letting her know she has the support of every member of the Board on all the initiatives. Ms. Bustin stated the group is on Facebook, Instagram, and Twitter. Mrs. Manupelli asked Mr. Gilleberto to post event information on the website.

School Committee Chairman Scott Buckley thanks Mr. Schultz for his time on the Board and states it has been a pleasure to work with him for 3 plus years and appreciates all the time he has given to the Town.

Mrs. Manupelli states she has enjoyed serving with Mr. Schultz and he is one of the funniest people she has ever met and appreciates all the efforts he has made in his 3 plus years of service. She further stated it was a pleasure to serve with him.

Mrs. Gonzalez stated she shares the same feelings and that he was always helpful to her in her Clerk position. She also thanked him for making the Clerks position a smooth transition for her.

MINUTES

Mrs. Manupelli asked the Board to pass over the Executive Session Minutes of May 18th and the Open Session Minutes of June 1st.

MADAM CHAIR, I MOVE TO APPROVE THE **MAY 18, 2020** REGULAR SESSION MINUTES AS WRITTEN.

MOTION BY:	MRS. GONZALEZ	
SECONDED BY:	MR. O'LEARY	
VOTED BY:	MR. SCHULTZ	AYE
	MRS. GONZALEZ	AYE
	MR. WALLNER	AYE
	MR. O'LEARY	AYE
	MRS. MANUPELLI	AYE

VOTE: 5-0 (UNANIMOUS)

MADAM CHAIR, I MOVE TO APPROVE THE **JUNE 1, 2020** EXECUTIVE SESSION MINUTES AS WRITTEN.

MOTION BY:	MRS. GONZALEZ	
SECONDED BY:	MR. O'LEARY	
VOTED BY:	MR. SCHULTZ	AYE
	MRS. GONZALEZ	AYE
	MR. WALLNER	AYE
	MR. O'LEARY	AYE
	MRS. MANUPELLI	AYE

VOTE: 5-0 (UNANIMOUS)

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MADAM CHAIR, I MOVE TO APPROVE THE **JUNE 5, 2020** REGULAR SESSION MINUTES AS WRITTEN.

MOTION BY:	MRS. GONZALEZ	
SECONDED BY:	MR. O'LEARY	
VOTED BY:	MR. SCHULTZ	AYE
	MRS. GONZALEZ	AYE
	MR. WALLNER	AYE
	MR. O'LEARY	AYE
	MRS. MANUPELLI	AYE

VOTE: 5-0 (UNANIMOUS)

MADAM CHAIR, I MOVE TO APPROVE THE **JUNE 9, 2020** REGULAR SESSION MINUTES AS WRITTEN.

MOTION BY:	MRS. GONZALEZ	
SECONDED BY:	MR. O'LEARY	
VOTED BY:	MR. SCHULTZ	AYE
	MRS. GONZALEZ	AYE
	MR. WALLNER	AYE
	MR. O'LEARY	AYE
	MRS. MANUPELLI	AYE

VOTE: 5-0 (UNANIMOUS)

COVID 19 UPDATE

Mr. Gilleberto states:

- Elder Services provided masks to over 100 houses of Seniors Seventy Years of age or older.
- Placed an order for more masks for residents who may be at high risk.
- Flint Library accepting returns and item requests placed online. Playgrounds in Town reopened last week, restroom facilities remain closed, school playgrounds remain closed until school concludes at the end of the week.
- Fields are available for limited use by permit for certain activities.
- Parks and Rec continue to formulate potential summer programming in accordance with state guidelines.
- State and local declaration of emergency remain in effect.
- There are supplemental motions in tonight's meeting packet; one is for approval associated with deficit spending tied to grant funding available from the federal and state governments, to authorize deficit spending for expenses incurred due to COVID 19.

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MADAM CHAIR, I MOVE TO REQUEST DEFICIT SPENDING UNDER MASSACHUSETTS GENERAL LAWS, CHAPTER 44, SECTION 31 IN THE AMOUNT OF FIVE HUNDRED FIFTY TWO THOUSAND ONE HUNDRED AND THIRTY SEVEN DOLLARS (\$552,137.00) FOR PUBLIC HEALTH, PUBLIC SAFETY, EDUCATION, AND GENERAL GOVERNMENT EXPENSES INCURRED AS A RESULT OF THE COVID-19 PUBLIC HEALTH EMERGENCY.

MOTION BY:	MRS. GONZALEZ	
SECONDED BY:	MR. O'LEARY	
VOTED BY:	MR. SCHULTZ	AYE
	MRS. GONZALEZ	AYE
	MR. WALLNER	AYE
	MR. O'LEARY	AYE
	MRS. MANUPELLI	AYE

VOTE: 5-0 (UNANIMOUS)

Mr. Gilleberto explained that this money will cover costs in the current fiscal year and the Town has been informed it will receive \$1.3 Million Dollars through the end of December.

Mrs. Manupelli stated this is one time funding provided to us to offset additional spending that the Town and School Department have had to spend due to COVID 19 related expenses. This is reimbursement for what was paid out, when and why it was paid out. The School department had to go to remote learning, acquire equipment, sanitation costs, and is continuing to be responsible to do those things and will continue doing those things as they sort out going back to school in the fall. There will be specific requirements for hygiene, cleaning, staffing, and equipment. The Town has incurred a number of expenses as well. These are funds we need desperately to reimburse what we have spent over and above what has been appropriated.

Mr. O'Leary stated it is important to note that there are deficits in some accounts where we would normally have revenue coming in because of the shutdown. It is a welcome relief and he applauds the administration on the general government side and the school side for tracking the expenses we are incurring and what we will be incurring; it is a necessary step for the Board to be taking.

School Committee Chairman Scott Buckley stated from the school side they don't know what the expenses will be for opening next year as they have not received any guidance, it will be a challenge putting in a request the things they will need to buy.

SIGN INTERMUNICIPAL REGIONAL HOUSING SERVICES CONTRACT

Mr. Gilleberto stated this is a routine renewal of the existing contract. He further stated the Town's share of the cost has been reduced from 19% to 17% and is funded in the FY2021 budget.

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MADAM CHAIR, I MOVE TO APPROVE AND SIGN THE INTERMUNICIPAL REGIONAL HOUSING SERVICES AGREEMENT TO COMMENCE ON JULY 1, 2020 AND EXPIRE ON JUNE 30, 2022.

MOTION BY:	MRS. GONZALEZ	
SECONDED BY:	MR. O'LEARY	
VOTED BY:	MR. SCHULTZ	AYE
	MRS. GONZALEZ	AYE
	MR. WALLNER	AYE
	MR. O'LEARY	AYE
	MRS. MANUPELLI	AYE

VOTE: 5-0 (UNANIMOUS)

REVIEW UPDATED OPEN SPACE AND RECREATION PLAN – VOTE TO ENDORSE

Mr. Gilleberto stated there has been substantial public discussion before and after review of the plan by the Board at the April 6th meeting and the revisions reflect recommendations suggested by the State's Executive Office of Environmental Affairs and the CPC. He further stated Mrs. Gonzalez was very involved and approximately 125 people were involved virtually. Mrs. Gonzalez responded they planned on bringing it before the Board two times previously but because of everything that happened they weren't able to do so.

Mr. O'Leary applauds everyone's efforts; Danielle's, the Planning Commission, Mrs. Gonzalez as the liaison, it's a great document and has been updated and shows how the Town needs to react to the way the Town is changing.

Mr. Wallner states it's a great effort, and he would like them to come back to the Board with an overview of what the plan is. He wants to see the highlighted version of the priorities so the Board and the Town can see.

Mr. Gilleberto stated the draft can be found on the Town Website and once finalized he will make it available to the public and have it presented to the Board. He thanked Mrs. McKnight.

MADAM CHAIR, I MOVE TO AUTHORIZE THE CHAIR TO SIGN THE LETTER OF ENDORSEMENT FOR THE OPEN SPACE AND RECREATION PLAN.

MOTION BY:	MRS. GONZALEZ	
SECONDED BY:	MR. O'LEARY	
VOTED BY:	MR. SCHULTZ	AYE
	MRS. GONZALEZ	AYE
	MR. WALLNER	AYE
	MR. O'LEARY	AYE
	MRS. MANUPELLI	AYE

VOTE: 5-0 (UNANIMOUS)

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CONSULT WITH TOWN MODERATOR REGARDING CONTINUING THE MAY 11, 2020 SPECIAL TOWN MEETING

Mr. Gilleberto stated the Moderator, in keeping with limiting the duration of the meeting, is being advised to postpone the May 11 Special Town Meeting regarding the Concord Street property to July 27th. Mrs. Manupelli inquired how many times is the Moderator permitted to continue the Meeting. Attorney Klein responded there is no limitation as long as it is within 30 day period; June 29th – July 27th would be within the 30 days. Mrs. Hurlbut inquired how many times the Moderator can extend it by 30 days. Town Moderator, Mr. Murphy responded until the emergency is over but no longer than 90 days after the State of Emergency ends. Attorney Klein corrected, it is within 30 days after State of Emergency ends.

MADAM CHAIR, I MOVE TO RECOMMEND TO THE TOWN MODERATOR THAT THE SPECIAL TOWN MEETING SCHEDULED FOR MAY 11, 2020, CONTINUED TO JUNE 8, 2020, AND FURTHER CONTINUED TO JUNE 29, 2020, BE FURTHER CONTINUED TO JULY 27, 2020 AT 7:00 PM.

MOTION BY:	MRS. GONZALEZ	
SECONDED BY:	MR. SCHULTZ	
VOTED BY:	MR. SCHULTZ	AYE
	MRS. GONZALEZ	AYE
	MR. WALLNER	AYE
	MR. O'LEARY	AYE
	MRS. MANUPELLI	AYE

VOTE: 5-0 (UNANIMOUS)

UPDATE ON JUNE TOWN MEETING PREPARATIONS

Mr. Gilleberto states that officials walked through the gym and identified a layout that would be successful to maintain social distancing. He explained the social distance check-in process:

- Those who don't want to wear masks would go to a separate area/room.
- Voters would be seated by an usher.

Mr. Schultz stated:

- He was informed by a number of Senior's that they did not want to attend Town Meeting if it was held inside.
- It would be best to hold it outside and he asked Board Members to reconsider their previous vote to hold the meeting inside. He said it doesn't make sense to bring 40-50 people into an enclosed area, where Stop and Shop and CVS limit the number of people allowed into the stores.
- Mrs. Hurlbut inquired if the time of the meeting can be changed. Attorney Klein responded since the Warrant has been posted, the meeting will need to open and a motion to change the time would be needed. Because of special legislation due to the State of Emergency, date, time and location can be changed through a declaration.
- Town Moderator, John Murphy stated he was dismayed the Board voted to hold the meeting inside and his personal preference would be to hold it outside.

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- Mrs. Gonzalez responded to Mr. Kelliher about wearing a mask at the meeting; she stated it was never an option, only an attempt to accommodate those who are unable to wear a mask. Mr. Gilleberto added that his understanding was that wearing a mask could not be a requirement for someone to participate in the meeting.
- Mr. O'Leary stated based on guidance from the state, paring down the warrant and not anticipating more than 100 people, he thinks the gym provides a safe space and does not want to alarm people. Mr. Schultz responded it is reckless on our part to hold it inside.
- Mr. Wallner is concerned about the heat if it was to be held outside and stated wearing masks to prevent transmission is the most effective thing one can do. He further stated there is no great decision and holding the meeting inside is the best one.
- Mrs. Gonzalez stated the weather was cold and windy at Town Meeting held outside in Hull and a lot of Senior's did not stay. She further stated it would be best to hold the meeting inside based on the weather and it can be safely done inside.
- Mrs. Manupelli stated a lot of thought has been put into the location of the meeting and making it happen as best as possible and they will do the best they can to facilitate a fast meeting.

UPDATE ON FY2021 OPERATING BUDGET

Finance Director, Liz Rourke updated the Board on the FY2021 Operating Budget and presented the changes that have been made since the last review. Board Members stated the following:

Mr. O'Leary:

- Adjustments made in concert with the School Department were fair and gives us reserves to hold onto for upcoming fiscal year.
- Acknowledges the School Department, the School Committee and the Administration for getting to a balanced budget and going into the next fiscal year stronger than we anticipated.

Mr. Schultz:

- Supports the Administration's efforts balancing the budget, it was tough this year, and wasn't easy and thinks it will be harder next year. He appreciates everyone's efforts and will support what we have here.

Mr. Wallner:

- Trusts the group of people that worked on the budget.

Mr. Gonzalez:

- Agrees with her colleagues.

Mrs. Manupelli:

- Thanks all participants in the planning team, the Finance team, and the Capital Improvement team and everyone that worked together to put it together and appreciates all the efforts and it is an elite time and we are trying to bolster our resources for this year, next year and the year after that to be able to handle the impacts of COVID 19.

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MADAM CHAIR, I MOVE TO RECIND THE VOTE OF JUNE 1, 2020 AND VOTE AS FOLLOWS: I MOVE TO RECOMMEND THE FY2021 OPERATING BUDGET IN THE FOLLOWING AMOUNTS AS PROPOSED BY THE TOWN ADMINISTRATOR:

FIXED COSTS:	\$22,173,784.04
SCHOOL:	\$32,593,216.00
MUNICIPAL:	<u>\$17,039,800.43</u>

FOR A TOTAL OF: \$71,806,800.47

**8:12 - FISCAL YEAR 2021 OPERATING BUDGET INFORMATION HEARING
(CONTINUED FROM JUNE 1, 2020)**

Mrs. Manupelli reads Hearing Notice. Ms. Rourke shares her screen with the Board and meeting participants and gives a brief presentation. There were no questions from participants.

8:25 - INFORMATIONAL HEARINGS – JUNE 29, 2020 TOWN MEETING

Mrs. Manupelli reads Hearing Notice. Mr. Gilleberto states since residents have not yet received the Warrant in the mail, a reverse 911 call went out at 6:30 informing the residents of tonight's Hearing. Mr. Gilleberto goes through the Warrant Articles.

Mr. Gilleberto responded to a question regarding Article 18 pertaining to projecting the amount of money that would be needed for legal expenses over the next couple of years. He stated the amount requested is anticipated to carry the litigation through to the end.

North Reading Transcript Editor, Maureen Doherty asked a question regarding Articles 20 and 21, pertaining to noise associated with batteries that could be a problem for the abutters; Assistant Superintendent/Director of Finance Michael Connolly responded there would be no noise.

Mr. Gilleberto read Mr. Connolly's response to an inquiry regarding leasing rather than purchasing lighting. There would be rebates and a cost savings of One Hundred Thousand Dollars per year annually after five years. Scott Buckley recognizes Mr. Connolly for initiating the project and doing 95% of the work single handedly. Mr. Gilleberto stated that he filed a disclosure with the Town Clerk, approved by the Select Board, as an abutter to the High School/Middle School property, and that his role was ministerial.

**REVIEW / DISCUSS JUNE TOWN MEETING WARRANT ARTICLES
VOTE RECOMMENDATIONS**

Mr. Gilleberto recommended deferring a vote on Article 1 until the Select Board's next meeting; he will have a final number to vote on then.

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MADAM CHAIR, I MOVE TO RECOMMEND AT TOWN MEETING ARTICLE 5 – FY 2020 APPROPRIATE MONEY TO STABILIZATION FUND.

MOTION BY:	MRS. GONZALEZ	
SECONDED BY:	MR. O'LEARY	
VOTED BY:	MR. SCHULTZ	AYE
	MRS. GONZALEZ	AYE
	MR. WALLNER	AYE
	MR. O'LEARY	AYE
	MRS. MANUPELLI	AYE

VOTE: 5-0 (UNANIMOUS)

MADAM CHAIR, I MOVE TO RECOMMEND PASSING OVER ARTICLE 6 – FY 2020 TRANSFER FUNDS TO OTHER POST EMPLOYMENT BENEFITS LIABILITY TRUST FUND.

MOTION BY:	MRS. GONZALEZ	
SECONDED BY:	MR. SCHULTZ	
VOTED BY:	MR. SCHULTZ	AYE
	MRS. GONZALEZ	AYE
	MR. WALLNER	AYE
	MR. O'LEARY	AYE
	MRS. MANUPELLI	AYE

VOTE: 5-0 (UNANIMOUS)

MADAM CHAIR, I MOVE TO RECOMMEND AT TOWN MEETING ARTICLE 7 – FY2020 TRANSFER FUNDS TO SOLID WASTE STABILIZATION FUND.

MOTION BY:	MRS. GONZALEZ	
SECONDED BY:	MR. O'LEARY	
VOTED BY:	MR. SCHULTZ	AYE
	MRS. GONZALEZ	AYE
	MR. WALLNER	AYE
	MR. O'LEARY	AYE
	MRS. MANUPELLI	AYE

VOTE: 5-0 (UNANIMOUS)

Mr. Gilleberto states that a funding source to pay prior year bills has not been identified at this time, the Board would like to wait until the next meeting to vote on Article 13.

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MADAM CHAIR, I MOVE TO DEFER RECOMMENDATION OF ARTICLE 13 – PRIOR YEAR BILLS.

MOTION BY:	MRS. GONZALEZ
SECONDED BY:	MR. SCHULTZ

MADAM CHAIR, I MOVE TO WITHDRAW MY MOTION

MOTION BY:	MRS. GONZALEZ	
SECONDED BY:	MR. SCHULTZ	
VOTED BY:	MR. SCHULTZ	AYE
	MRS. GONZALEZ	AYE
	MR. WALLNER	AYE
	MR. O'LEARY	AYE
	MRS. MANUPELLI	AYE

VOTE: 5-0 (UNANIMOUS)

Mr. Gilleberto disclosed to the Board that the amount for Article 14 has changed since the last action of the Board to recommend. He recommended taking no further action on Article 14.

DISCUSS WARRANT ARTICLES / RECOMMENDATIONS / WARRANT ARTICLE ASSIGNMENTS

Mrs. Manupelli states she will hold some articles for Mr. Stuto until he is elected.

Articles 1-5 will be presented by Mr. Wallner
Articles 6-1 will be presented by Mrs. Gonzalez
Articles 11-15 will be presented by Mrs. Manupelli
Articles 16-18 will be held for Mrs. Manupelli
Articles 19-24 will be presented by Mr. O'Leary

CONSIDER APPLICATIONS FOR TEMPORARY RESTAURANT OUTDOOR DINING

Mr. Gilleberto states there are 2 applications. Nan's was originally unable to be recommended due to safety issues, however they took steps to revise the location and their application is now recommended for the Board to approve the location. He further states there is no alcohol license involved, only an extension of the Common Victualler license.

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MADAM CHAIR, I MOVE TO APPROVE THE APPLICATION FOR TEMPORARY OUTDOOR DINING FOR THE FOLLOWING BUSINESS, SUBJECT TO ALL REGULATORY DEPARTMENT REQUIREMENTS AND RECEIPT OF A CERTIFICATE OF INSURANCE IDENTIFYING OUTDOOR DINING, TO BE VALID THROUGH NOVEMBER 1ST, 2020 OR UNTIL THE GOVERNOR'S COVID-19 ORDER NUMBER 35, ISSUED JUNE 1ST, 2020, IS RESCINDED, WHICHEVER IS SOONER, AT WHICH POINT RESTAURAUNTS SHALL REVERT TO THEIR ORIGINAL LICENSED PREMISES.

NAN'S CAFÉ

MOTION BY:	MRS. GONZALEZ	
SECONDED BY:	MR. O'LEARY	
VOTED BY:	MR. SCHULTZ	AYE
	MRS. GONZALEZ	AYE
	MR. WALLNER	AYE
	MR. O'LEARY	AYE
	MRS. MANUPELLI	AYE

VOTE: 5-0 (UNANIMOUS)

Mr. Gilleberto stated this application is a revision to a previously approved application. The Proprietor changed the occupancy due to the size of the tables. Public Safety recommends the Board approve the application. Mr. Schultz states the table size changed and that is the reason for reconfiguration.

MADAM CHAIR, I MOVE TO APPROVE THE APPLICATION FOR TEMPORARY OUTDOOR DINING FOR THE FOLLOWING BUSINESS, SUBJECT TO ALL REGULATORY DEPARTMENT REQUIREMENTS AND RECEIPT OF A CERTIFICATE OF INSURANCE IDENTIFYING OUTDOOR DINING, TO BE VALID THROUGH NOVEMBER 1ST, 2020 OR UNTIL THE GOVERNOR'S COVID-19 ORDER NUMBER 35, ISSUED JUNE 1ST, 2020, IS RESCINDED, WHICHEVER IS SOONER, AT WHICH POINT RESTAURAUNTS SHALL REVERT TO THEIR ORIGINAL LICENSED PREMISES.

HORSESHOE GRILLE

MOTION BY:	MRS. GONZALEZ
SECONDED BY:	MR. O'LEARY

Mr. Gilleberto states the motion read is not the correct motion.

Mrs. Gonzalez withdraws the motion.

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MADAM CHAIR, I MOVE TO AMEND THE APPROVAL FOR TEMPORARY OUTDOOR DINING FOR HORSESHOE GRILLE AS REFLECTED IN THE REVISED TENT DINING AREA DESCRIPTION.

MOTION BY:	MRS. GONZALEZ	
SECONDED BY:	MR. O'LEARY	
VOTED BY:	MR. SCHULTZ	AYE
	MRS. GONZALEZ	AYE
	MR. WALLNER	AYE
	MR. O'LEARY	AYE
	MRS. MANUPELLI	AYE

VOTE: 5-0 (UNANIMOUS)

**APPROVE ORDER TO TAKING FOR WATER RECHLORINATION FAVILITY – 303
MAIN STREET – VOTE TO APPROVE AND AUTHORIZE CHAIR TO SIGN**

Mr. Gilleberto states he is still awaiting a revised plan. He further states Agenda items 17 and 18 can be passed over this evening.

LEGAL BILLS

Mr. Gilleberto states an approval was received by the Finance Committee for a transfer of Forty-Five Thousand Dollars for FY2020. He thanks the Finance Committee for their assistance and the Finance Director for her help.

MADAM CHAIR, I MOVE TO APPROVE LEGAL BILLS FOR MAY, 2020 IN THE AMOUNT OF **\$16,770.37** AS FOLLOWS:

GENERAL	\$11,154.37
LABOR	\$ 5,538.00
20 ELM STREET	<u>\$78.00</u>
TOTAL	\$16,770.37

MOTION BY:	MRS. GONZALEZ	
SECONDED BY:	MR. SCHULTZ	
VOTED BY:	MR. SCHULTZ	AYE
	MRS. GONZALEZ	AYE
	MR. WALLNER	AYE
	MR. O'LEARY	AYE
	MRS. MANUPELLI	AYE

VOTE: 5-0 (UNANIMOUS)

**MINUTES OF THE SELECT BOARD MEETING
MONDAY, JUNE 15, 2020**

TOWN ADMINISTRATOR'S REPORT

No written report. Topics discussed:

- Thanked DPW Director Pat Bower for his service; he left June 12th. He further stated he wishes him well in Methuen.
- Informed the audience that Chris Deming has been named the Acting Director of Public Works. He further stated despite his youth, Chris has been working for the Town for 17 years.
- Thanked Mr. Schultz for his time on the Board and his willingness to assist, he wishes him well.

OLD AND NEW BUSINESS

Mr. O'Leary:

- States with an election coming up try to vote by mail
- Give Mr. Stuto a vote.
- Thanks Mr. Schultz for his service to the community and his commitment. He further stated he appreciates the time and effort he put in and appreciates his family for letting him serve.
- Looks forward to welcoming Mr. Stuto.

Mr. Wallner: Nothing to report.

Mr. Schultz:

- Wishes Mr. Stuto well in the election.

Mrs. Gonzalez:

- Thanks Mr. Schultz for his help and time and for a helping her have a smooth ride coming in.

Mrs. Manupelli:

- States she appreciates Mr. Schultz service, his analysis of things the Board may be working on, his help with everything, especially with her serving as the Chair; it's been a pleasure working with him. She further stated, even though they don't always agree and can talk for hours she appreciates his service and his position on the Board.
- Thanks Board members for patience with remote meetings and appreciates attendees for their participation. Tonight was a record number of participants.

Mr. Schultz:

- Recognizes the Class of 2020 just graduated.

Mrs. Manupelli:

- Recognizes Mrs. Paronne and the Parents Organization for putting together senior bags that were hand delivered by parents. It was very special during a very difficult time.

Mr. Schultz:

- Parade around Town for the Seniors.

Mrs. Manupelli:

- Parents were allowed to be with their graduate to pick up diploma, transcripts and yearbook. Pictures were able to be taken and she appreciates the School Administration for making that happen.

Mr. Gilleberto informs the audience of the Parade route.

**MINUTES OF THE SELECT BOARD MEETING
MONDAY, JUNE 15, 2020**

MADAM CHAIR, I MOVE TO ADJOURN

MOTION BY:	MR. SCHULTZ	
SECONDED BY:	MRS. GONZALEZ	
VOTED BY:	MR. SCHULTZ	AYE
	MRS. GONZALEZ	AYE
	MR. WALLNER	AYE
	MR. O'LEARY	AYE
	MRS. MANUPELLI	AYE

VOTE: 5-0 (UNANIMOUS)

ADJOURN: 9:52P.M.

DATE

LIANE R. GONZALEZ, CLERK