

**MINUTES OF THE SELECT BOARD MEETING
MONDAY, APRIL 10, 2023**

Chair Manupelli called the meeting to order at 7:37 p.m. via in person and remote participation in Room 14 at the Town Hall. Participating members were Ms. Gonzalez, Mr. Wallner, Mr. O'Leary and Town Administrator, Michael Gilleberto. Mr. Stuto participated virtually.

#1. Executive Session

#2

Routine.

Mr. O'Leary reported that he filed disclosures after advice from Town Council that his brother owns property on the Wastewater route.

Mr. Wallner reported the same filing of disclosures due to his wife owning property on the Wastewater route.

Next order of business. Wastewater (Sewer) Project

Mr. Gilleberto said there was a discussions with Town Council and DOR regarding connections fees. He reported on the finding of these discussions. He said the following presentation will explain the system developed for the fees that could be assessed without betterments.

Joseph Parisi presented a PowerPoint on the Project Construction Cost Borrowing & Debt Exclusion. Cost Scenario 1 & 2. Also a slide on Sample Ranges of projection cost recovered through System Development Fees (SDF). He also presented a slide on SDF per bedroom discount schedule. A 4th slide was years 1-5 & years 30+ comparison of total bedroom SDF.

After some Select Board discussion and questions Chair Manupelli polled the Select Board on the no opt in, the range option or still considering the SDF. All Select Board members answer yes to still consider the SDF options.

The Select Board decided more discussions were needed on weighing the options. They thanked Joseph Parisi.

Next order of business. Special Town Meeting – Wastewater Project
Vote to Call Special Town Meeting and Sign Warrant

Passed Over

Next order of business. Sign Town Election Warrant for May 2, 2023

MADAM CHAIR, I MOVE TO SIGN THE MAY 2, 2023 REGULAR TOWN ELECTION WARRANT.

MOTION BY:	MR. WALLNER
SECONDED BY:	MR. O'LEARY

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VOTED BY:	MR. STUTO	AYE
	MRS. GONZALEZ	AYE
	MR. WALLNER	AYE
	MR. O'LEARY	AYE
	MRS. MANUPELLI	AYE

VOTE: 5-0 (UNANIMOUS)

Next order of business. Approve FY 2024 Health Insurance Plan

Passed Over

Next order of business. Review/Discuss Updates to FY 2024 Revenue/Expense Plan & Review Town Administrator's Recommendations for FY 2024 Operating Budget

Mr. Gilleberto along with Laurianne Galvin presented a PowerPoint. After the presentation the Select Board members complimented the efforts on the challenge and noted how difficult it is to balance the budget.

Next order of business. Vote to Extend Temporary Outdoor Dining

MADAM CHAIR, I MOVE TO EXTEND PREVIOUSLY APPROVED PERMITS FOR TEMPORARY OUTDOOR DINING TO APRIL 1, 2024, SUBJECT TO REQUESTS BEING MADE BY THE PERMIT HOLDERS AND APPROVAL BY REGULATORY DEPARTMENTS.

MOTION BY:	MR. WALLNER
SECONDED BY:	MR. O'LEARY

VOTED BY:	MR. STUTO	AYE
	MRS. GONZALEZ	AYE
	MR. WALLNER	AYE
	MR. O'LEARY	AYE
	MRS. MANUPELLI	AYE

VOTE: 5-0 (UNANIMOUS)

Next order of business. Vote Determine Useful Life of Capital Items

Passed Over

Next order of business. Public Comment

None

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Next order of business Legal Bills

MADAM CHAIR, I MOVE TO APPROVE LEGAL BILLS FOR MARCH IN THE AMOUNT OF \$21,871.50 AS FOLLOWS:

GENERAL	\$ 16,989.00
LABOR	\$ 4,882.50
20 ELM STREET	<u>\$ 0</u>
TOTAL	\$ 21,871.50

MOTION BY: MR. WALLNER
SECONDED BY: MR. O'LEARY

VOTED BY:	MR. STUTO	AYE
	MRS. GONZALEZ	AYE
	MR. WALLNER	AYE
	MR. O'LEARY	AYE
	MRS. MANUPELLI	AYE

VOTE: 5-0 (UNANIMOUS)

MADAM CHAIR, I MOVE TO APPROVE LEGAL BILL FOR AMERICAN ARBITRATION ASSOCIATION IN THE AMOUNT OF \$325.00

MOTION BY: MR. WALLNER
SECONDED BY: MR. O'LEARY

VOTED BY:	MR. STUTO	AYE
	MRS. GONZALEZ	AYE
	MR. WALLNER	AYE
	MR. O'LEARY	AYE
	MRS. MANUPELLI	AYE

VOTE: 5-0 (UNANIMOUS)

Next order of business. Meeting Minutes

MADAM CHAIR, I MOVE TO APPROVE THE REGULAR SESSION MINUTES AS WRITTEN FOR THE FOLLOWING DATE.

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MARCH 6, 2023

MOTION BY: MR. WALLNER
SECONDED BY: MR. O'LEARY

VOTED BY:	MR. STUTO	AYE
	MRS. GONZALEZ	AYE
	MR. WALLNER	AYE
	MR. O'LEARY	AYE
	MRS. MANUPELLI	AYE

VOTE: 5-0 (UNANIMOUS)

MADAM CHAIR, I MOVE TO APPROVE THE REGULAR SESSION MINUTES AS WRITTEN FOR THE FOLLOWING DATE.

MARCH 27, 2023

MOTION BY: MR. WALLNER
SECONDED BY: MR. O'LEARY

VOTED BY:	MR. STUTO	AYE
	MRS. GONZALEZ	AYE
	MR. WALLNER	AYE
	MR. O'LEARY	AYE
	MRS. MANUPELLI	AYE

VOTE: 5-0 (UNANIMOUS)

Acknowledgement of release of portions of the following Select Board Executive Session minutes, subject to any necessary redactions under the Public Records Law:

12/14/2018- SEC 6- 217 MAIN ST.

12/17/2018 – SEC 3- DPW

11/5/18 – SEC 3 – Litigation

Acknowledgement of review and continued non-disclosure of portions of the following Select Board Executive Session minutes:

12/3/2018- SEC 3- FIRE UNION

12/3/2018- SEC 2- NONUNION

12/17/2018- SEC 2- NONUNION

12/3/2018- SEC 3- NRAS

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11/19/18- SEC 5 & 7 INVESTIGATE CRIMINAL MISCONDUCT OR
CONSIDER FILING OF CRIMINAL COMPLAINTS
11/19/18- SEC 3- FIRE UNION
11/5/18- SEC 2- NONUNION
11/5/18- SEC 3- NRAS
11/5/18- SEC 3- HEALTH INSURANCE
11/5/18- SEC 5 & 7 INVESTIGATE CRIMINAL MISCONDUCT OR
CONSIDER FILING OF CRIMINAL COMPLAINTS
10/15/18- SEC 3- HEALTH INSURANCE
10/15/18- SEC 5 & 7 INVESTIGATE CRIMINAL MISCONDUCT OR
CONSIDER FILING OF CRIMINAL COMPLAINTS
10/1/18- SEC 2- NONUNION
10/1/18- SEC 3- HEALTH INSURANCE
10/1/18- SEC 3- SSBC
10/1/18- SEC 5 & 7 INVESTIGATE CRIMINAL MISCONDUCT OR
CONSIDER FILING OF CRIMINAL COMPLAINTS; under the Open
Meeting Law.

Acknowledgement of release of portions of the following Select Board
Executive Session minutes:

12/3/2018- SEC 6- 217 MAIN ST.
12/17/2018 – SEC 3- NRAS
11/29/2018- SEC 6- 217 MAIN ST
12/17/2018 – SEC 6- 217 MAIN ST.
12/11/2018 – SEC 6- 217 MAIN ST.
12/3/2018- SEC 6- 4 COGSWELL RD.
11/19/18- SEC 6- REAL PROPERTY
11/7/18- SEC 6- 217 MAIN ST.
11/5/18- SEC 3- SEC 6- REAL PROPERTY

Next order of business. TOWN ADMINISTRATOR REPORT

Mr. Gilleberto reported:

1. I have executed an agreement with Norse Environmental Services of Tyngsborough to conduct wetland flagging at the so-called affordable housing overlay properties, as requested by the Board and funded at Town Meeting.
2. I have again submitted the Town Center wastewater project, which would connect the municipal buildings in the Town Center to the Middle/High School wastewater treatment plant, to Senator Markey and Senator Warren for potential congressionally-directed funding. CIPC Chair Don Kelliher has also contacted Senator Markey to advocate for the application.

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3. The Town has applied for Housing Choice designation through the state Department of Housing and Community Development. A Housing Choice Community Designation rewards municipalities that are producing new housing and have adopted best practices to promote sustainable housing development. This designation provides:

- a. Exclusive admission to the Housing Choice Community Grants Program.
- b. Priority access to various participating Housing Choice programs such as MassWorks, Complete Streets, MassDOT capital projects, and LAND and PARC grants. Housing Choice Communities are eligible to receive a 0.5% discount on the interest rate for State Revolving Fund loans.

4. Due to construction/renovations, Ipswich River Park Playground Area, Arthur J. Kenney Turf Field and Kid Spot Playground will be closed at various times over the next few months to allow for work to be done. Ipswich River Park: The IRP Playground area will be closed for construction from April 12th through April 28th. Playground structures will be removed and replaced with ADA compliant structures. Arthur J. Kenney Turf field: the turf field complex will be closed during the removal and replacement of the turf field. It is scheduled to take place mid-June through early August, 2023. Kid Spot Playground renovations, dates to be determined.

Next order of business. **BOARD MEMEBER REPORTS**

Mr. Stuto- None

Mr. O'Leary – He mentioned that the subcommittees are talking about adding signage around town for sports teams and the Select Board should expect to see that soon. He also Stated that on April 23rd Kitty's will be celebrating their 80th anniversary and suggested a proclamation be presented.

MADAM CHAIR, I MOVE TO PROCLAIM APRIL 23, 2023 AS KITTY'S DAY IN TOWN OF NORTH READING.

MOTION BY:	MR. O'LEARY
SECONDED BY:	MR. WALLNER

VOTED BY:	MR. STUTO	AYE
	MRS. GONZALEZ	AYE
	MR. WALLNER	AYE
	MR. O'LEARY	AYE
	MRS. MANUPELLI	AYE

VOTE: 5-0 (UNANIMOUS)

Mr. Wallner said to bring a guest down to Kitty's and come and play at Martin's Pond Clark Park while the other parks are being renovated.

Ms. Gonzalez- None

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There were discussion on ways to best spend the ARPA funds.

Chair Manupelli- The NRHS Masquers won State championship in Boston for their one-act play "Beautiful Burnout". They received several awards including acting awards, tech awards and Stage awards. Ms. Kane is wonderful director. They did an amazing job and put the Town of North Reading Masquers program on the map. Other communities had their programs closed during Covid but we were able to keep our programs going strong. Also the All town Chorus was massive this year. There were so many students who are talented beyond their years.

Next order of business. OLD AND NEW BUSINESS

Mr. Stuto see Board Member Report
Ms. Gonzalez see Board Member Report
Mr. O'Leary see Board Member Report
Mr. Wallner see Board Member Report
Chair Manupelli see Board Member Report

Last order of business. ADJOURN

MADAM CHAIR, I MOVE TO ADJOURN.

MOTION BY:	MR. WALLNER
SECONDED BY:	MR. O'LEARY

VOTED BY:	MR. STUTO	AYE
	MRS. GONZALEZ	AYE
	MR. WALLNER	AYE
	MR. O'LEARY	AYE
	MRS. MANUPELLI	AYE

VOTE: 5-0

ADJOURN: 10:21 p.m.

DATE



RICHARD WALLNER, CLERK