

**MINUTES OF THE SELECT BOARD MEETING
MONDAY, APRIL 25, 2022**

Chair Manupelli called the meeting to order at 7:50 p.m. via in person and remote participation. Participating members were Ms. Gonzalez, Mr. Wallner, Mr. Stuto, Mr. O'Leary and Town Administrator, Michael Gilleberto.

EXECUTIVE SESSION

Members recite the Pledge of Allegiance.

Chair Manupelli wished Ms. Gonzalez a Happy Birthday. The room sang to her. Secondly Chair Manupelli added that she had the amazing opportunity to go see NOTEorious compete in the international A Capella competition in New York City with her son. She wanted to express how outstanding their performance was and they took third place and put the Town of North Reading on the map. She added all the participants in the top 9 that performed were all incredible. She additionally said the fact that NOTEorious got to the international finals is a testament to all the work they put in to get there. Mrs. Kane and all the parents hard work was great too. The competition included 3 different countries as it was the championship round and every group was such high talent, highly produced and NOTEorious blew them all away. They were fantastic. Our clerk Mrs. McNeil's son Eddie is in the group and she posted the YouTube video and it should be watched. She cannot wait to see what they do next. She also added there are 3 seniors that are going to move on and definitely have careers in performance if they want because the sky's the limit for them. Mr. Mill's son Dylan is in the group as well and the whole group is a bunch of terrific kids. It would be great if they came to perform for the Select Board. She also wanted to acknowledge and thank the Town of North Reading's help in all the fundraising that made it possible for this group to go to New York City. From the time they won the Northeast championship to the time they went to the International Finals they were able to raise enough money so the kids did not have to worry about paying their way. It's nice to be known in North Reading for sports but now they know us for music and specifically for NOTEorious. It's wonderful and congratulations.

<https://m.youtube.com/watch?v=VquSyfHvI-E>

First order of business Public Comment

None.

Next order of business. Vote Determine Useful Life

Mr. Gilleberto stated that this is a standard course of action for the Select Board to approve the useful life of the departmental equipment. It is expect that item to be approve will exceed what they are asking them to approve which is a 10-year borrowing term. The Finance Director Elizabeth

**MINUTES OF THE SELECT BOARD MEETING
MONDAY, APRIL 25, 2022**

Rourke is present to answer any questions but it does align with the finance plans that had been developed by the Capital Improvement Planning Committee.

Ms. Elizabeth Rourke added that this is fairly routine and they tend to keep the Capitol items for a longer period of time than the standard time. She believe they have had a bobcat for 25 years.

MADAM CHAIR, I MOVE THAT THE MAXIMUM USEFUL LIFE OF THE DEPARTMENTAL EQUIPMENT LISTED BELOW TO BE FINANCED WITH A PORTION OF THE PROCEEDS OF THE \$ 305,000.00 BORROWING AUTHORIZED BY THE VOTE OF THE TOWN PASSED JUNE 5, 2021 (ARTICLE 21) IS HEREBY DETERMINED PURSUANT TO G.L. C.44, §7(1) TO BE AS FOLLOWS:

| <u>PURPOSE</u> | <u>BORROWING AMOUNT</u> | <u>MAXIMUM USEFUL LIFE</u> |
|--------------------------------------|-----------------------------|--------------------------------|
| TOWN HALL UPGRADE SECURITY | \$ 70,000.00 | 10 YEARS |
| LIBRARY UPGRADE SECURITY | \$ 60,000.00 | 10 YEARS |
| TOOLCAT 5600 | \$ 65,000.00 | 10 YEARS |
| LIBRARY INSTALL FIRE ALARM/SUPP | \$ 50,000.00 | 10 YEARS |
| POLICE DEPT. UPGRADE SECURITY SYSTEM | \$ 60,000.00 | 10 YEARS |

MOTION BY: MR. STUTO
SECONDED BY: MR. O'LEARY

| | | |
|-----------|----------------|-----|
| VOTED BY: | MR. STUTO | AYE |
| | MRS. GONZALEZ | AYE |
| | MR. WALLNER | AYE |
| | MR. O'LEARY | AYE |
| | MRS. MANUPELLI | AYE |

VOTE: 5-0

**MINUTES OF THE SELECT BOARD MEETING
MONDAY, APRIL 25, 2022**

Next order of business. Review Status of FY 2023 Municipal Budget

Chair Manupelli said they are again joined by Mrs. Elizabeth Rourke.

Mr. Gilleberto added that they are giving update to where the revenue plan stands. The State Legislature will begin its deliberation the week of this meeting and they hope to have an update for the financial planning team for their regularly scheduled meeting Friday, April 29, 2022. The plan is to come with ideas to balance the budget for the May 9th meeting.

Mrs. Elizabeth Rourke went over an update of the FY 2023 Municipal Budget.

Chair Manupelli asked if \$50K was the amount the schools were able to eliminate to help close their gap.

Elizabeth Rourke said yes, their gap is \$48,443.00. They were able to identify \$205,000.00 worth of one-time costs and will be funded with free cash. Their level services budget request is \$35,695,396.00. They have not met a level budget in other areas yet but there is more full-day kindergarten and they had budgeted for more half-day as they had shifts in that respect. There will be a complete budget presentation on May 9, 2022.

Chair Manupelli asked for questions. There were none. She thanked Mrs. Rourke.

Next order of business. Review Warrant Articles

Mr. Gilleberto said that the plan was to review the not normal articles and they asked the petitioners to join the meeting to give an overview of their article. He wanted to note for the record that the Select Board has in their packet a communication from the Chair of the Land Utilization Committee requesting to withdraw the article relative to the rail trail. It now has a strikethrough the draft article. He prepared a Motion to remove that article at the request of the petitioners.

**MINUTES OF THE SELECT BOARD MEETING
MONDAY, APRIL 25, 2022**

Chair Manupelli said article 1-22 are standard and they will not address them. What was article 28 is being asked to be withdrawn. This article had a lot of comments to the Select Board and the LUC meeting. They are asking for more time to give them to opportunity to work on it further. Any questions.

Mr. Stuto added they wanted to get there ducks in a row before bringing to the Town of North Reading.

Mr. Wallner said it should be ready for consideration for the October Town Meeting. They are working on rerouting the path which should solve the main issues.

MADAM CHAIR, I MOVE AT THE REQUEST OF THE LAND UTILIZATION COMMITTEE DATED APRIL 12, 2022 TO REMOVE ARTICLE 28 (APPROPRIATE FUNDS FOR RAIL TRAIL DESIGN/PLANS) FROM THE JUNE 6, 2022 SPRING ANNUAL TOWN MEETING WARRANT.

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|--------------|-------------|
| MOTION BY: | MR. STUTO |
| SECONDED BY: | MR. WALLNER |

| | | |
|-----------|----------------|-----|
| VOTED BY: | MR. STUTO | AYE |
| | MRS. GONZALEZ | AYE |
| | MR. WALLNER | AYE |
| | MR. O'LEARY | AYE |
| | MRS. MANUPELLI | AYE |

VOTE: 5-0

Chair Manupelli added that even though it is off the June Town meeting does not mean it is going away and the LUC mention they will have more public meetings when they are ready with new plans and more information out.

Mr. Wallner said that he did an interview with Matt Ligor a local interview person, to help get the word out again that they are working on it and so there are no surprises.

Mr. Gilleberto said he understands that a grant application was filed previously and asked if there was a new one that Mr. Hertz is trying to submit.

**MINUTES OF THE SELECT BOARD MEETING
MONDAY, APRIL 25, 2022**

Mr. Wallner said he thinks what Mr. Gilleberto is speaking of is a letter that they took to the Town Planner to have an official employee of the Town of North Reading say that they would be the contact point for the town. It's the same \$500,000 grant application.

Mr. Gilleberto asked that they are looking for town support in this letter and does the LUC plan to support that.

Mr. Wallner said he did not know only that it needed to be submitted by May 16, 2022.

Mr. Stuto asked to have "town support" defined. The LUC can agree it's a good idea but that is not town support and that can be made clear to Mr. Tarr.

Mr. Wallner said there has to be some official connection to the town. You can apply for grants but never take them.

Mr. Gilleberto said that a further conversation has to happen. There is a lot of community concern and he does not want to do anything outside the lines.

Chair Manupelli asked for clarification as she assumes Mr. Gilleberto or Elizabeth Rourke would know about any grant application as they effect the town financially.

Mr. Gilleberto answered that at times they have found out about the applications once the award has been granted. This is an instance where the state DOT is trying to prevent that.

Chair Manupelli said that in general practice the TA should never be surprised by a grant. Town support to her means a vote of the town and now they have it off the June Town Meeting warrant. She said the most they can do is to put it up for a vote at an upcoming town meeting. She added that Mr. O'Leary explained the process to the residents at the last meeting.

Mr. Gilleberto said that right now the town support was for the feasibility study in 2018.

Chair Manupelli said that that history could be put in the letter and asked her colleagues for input.

Mr. O'Leary said the town approved the \$50,000.00 and the grant money is available and would help at a town meeting in October to make a well-informed decision. He thinks applying for a grant is a good idea. He does not see the harm in applying.

Chair Manupelli said the issue is getting the letter signed by Mr. Gilleberto.

**MINUTES OF THE SELECT BOARD MEETING
MONDAY, APRIL 25, 2022**

Mr. Wallner said the grant would only be used for the 25% plan. It's for the next phase. The state knows that in the end the Town of North Reading could reject it all. It's to help pay for the \$850,000.00.

Mr. Stuto asked again to have "town support" defined. If the TA writes a letter saying town supports then it looks like town support and the people are not going to like that. That is a fact.

Ms. Gonzalez said the town supported the money for the feasibility and to her that means town support.

Chair Manupelli thinks it should be left up to Mr. Gilleberto to decide.

Mr. Gilleberto said they receive many grants and often in between board meetings so they are careful about the representations that they make and usually refer to prior approval. With the Wasterwater support he feels he has more liberty due to the Select Board extensive discussions and investment last October. For the rail trail project there is a feasibility that has been conducted and his comments are going to be limited because of how far this project has gone in a blanket of town support is not something he is comfortable signing at this time. He can speak to what has been approved.

Chair Manupelli said a lot of effort has gone into this project and it's a lot of money. Mr. Stuto's point was well made and Mr. Gilleberto's apprehension is understandable.

Mr. Gilleberto needs to know what they are asking for. He needs more info.

Chair Manupelli said this is why they need a grant writer.

Mr. Gilleberto said they are moving on to the article about a forestry consultant at the request of the Forrest committee.

Mr. Wallner introduced Dana Rowe and Dr. Allison Polito.

Dr. Polito said that the plan will make it easier for the Forrest Committee and the volunteers. They have got a lot of interest from scouting groups and other organizations like an ethics agricultural school but again they need the formal plans first. They are requesting \$65,000.00 for the purpose of hiring a consultant to assess the current trail system and in the Swan Pond Forest and provide conceptual design plans for trail improvements and this was based off of a proposal that they got that they hope to make an RFP out of and put out for it. She asked for any questions.

Ms. Gonzalez said she was on the open space committee and she thought it was so they could apply for grants for things like and asked would this project qualify for a grant.

**MINUTES OF THE SELECT BOARD MEETING
MONDAY, APRIL 25, 2022**

Dr. Polito answered that they looked into grant funding options. They haven't yet found any grants that would apply. They intend to keep looking for opportunities. They only found some for designed portion but one needs to provide the plans for those grants.

Ms. Gonzalez asked if they reached out to the state.

Mr. Rowe said yes but they want more of a conceptual plan in place. The plan is to have better trails with better access for the firefighting. They need to reapply to the state as this has been in process for a while. This is all at the recommendation of the forester.

Mr. Wallner added they had been trying to find consultants. They say that until they have a clear plan of what they can do in the area then other questions cannot be answered.

Mr. O'Leary said the Town of North Reading has a lot of underutilized open spaces in town. He thinks this idea is a tremendous initiative. Making some improvement so this area can be used better is great as it is a beautiful area. The idea should be applauded.

Chair Manupelli had some comments. First she wanted to know what she meant by a cutting program because she would not be in favor of seeing a major tree clearing because it's beautiful over there. It seems like a very private area. There needs to be some outreach of the Forest Committee work now to the homeowners of the area. They need to be brought onboard now so they are not concerned with the impact it would have on their neighborhood. She understands that there are 3 stakeholders but it is on Town Land but it will have a pretty significant effect on the residents.

Dr. Polito said that is one of the very first steps is a meeting with all the relevant stakeholders including the committees that own the property as well as the private property abutters. She clarified that the purpose is to assess and provide design plans it would not be to alter or do any work at this time. It is just information gathering.

Chair Manupelli said they just need to gather all the names from the assessors.

Mr. Rowe said that when they did a photography program in this area they did notify as it is a state law. The state approved it and then it came back to the town to approve. When they did the cutting before they had to keep a 4 foot buffer with the boundaries. They posted several notifications as well in the paper. This program would have the same definitive boundaries.

Chair Manupelli said the issue with the rail trail was they did not have enough people notified and people do not read the paper. She is asking for a larger outreach effort and on a rolling and ongoing basis. There needs to be a notification process that has a confirmation attached so there is knowledge of receipt. There

**MINUTES OF THE SELECT BOARD MEETING
MONDAY, APRIL 25, 2022**

should also be an update every few months maybe though an email blast as well. She asked again for clarification on the cutting program.

Mr. Rowe said originally it was to have companies come in and ever tree was marked that was available to be cut and then companies come in and they bid on how much they will pay to come in and do the cutting. There were two cutting that were done. The people were notified and it was in the newspaper. There was also public cutting programs where the residents walked in and cut firewood. It was successful for a few years. It is possible to continue this program in the next few years. People filled out a request form at the town hall and they did it on Saturday's and Sunday's. It is also not healthy trees being cut.

Chair Manupelli was glad to hear about these programs that exist.

Mr. O'Leary added that it's important to note that Charlemagne and Dana Rowe have been lifelong residents of the Swan Pond area, member of this Select Board and Captain of the Fire Department they have always been committed preservationists of that area. He said nobody is more conscious of the conscientious in relation to the necessary cutting in order to keep the forest healthy. He knows the neighbors and neighborhood.

Chair Manupelli thanked them for attending and for the information. She moved to the next warrant article to be reviewed.

Mrs. Deb Carbone went over her articles, Increase Amount for Disabled Veterans Property Tax Exemption & Increase Income Limit for Elderly Property Tax Deferral.

Chair Manupelli asked how many households receive the \$400 exemption.

Mrs. Carbone answered that for fiscal 22 they had 59 applicants that qualified. That would be 21,200 that they would be on the look for.

Chair Manupelli then asked if she anticipates an increase in the number of individuals who might seek this exemption in the coming FY.

Mrs. Carbone she does anticipate an increase for FY23. They had 43 & 21 and they have 59. Two things need to be understood. They have to have that award letter from the VA saying they have been determined 10% or greater disability. Just service in the military does not quality you. That being said we are in a war and she does anticipate new applicants. They usually get 5, 6 or 7 new VETS a year.

Chair Manupelli said then it would cost the town \$23,600.00

**MINUTES OF THE SELECT BOARD MEETING
MONDAY, APRIL 25, 2022**

Mrs. Carbone said say \$22,000.00

Mr. O'Leary said he thinks they should implement these programs as it has not been updated in several years. He added they should asked the legislature to increase the reimbursements through the Commonwealth since their coffers are very full these days too.

Mr. Wallner said people on disability don't get a lot of income so it is a worthy thing to do.

Mr. Stuto is fine with the numbers

Ms. Gonzalez said we don't do enough for the VETS so she is in support.

Chair Manupelli agreed. The willingness to serve should get some measure of benefit and she is wholeheartedly in favor of this.

Mrs. Carbone explained the next article the Clause 41A.

Chair Manupelli confirmed that it does not eliminate the taxes it defers them.

Mrs. Carbone said correct.

Chair Manupelli asked that the article says it is set to the current rates so the commissioner of revenue can shift those higher next year and how often would that get increased.

Mrs. Carbone replied that for the circuit one they would have to take this vote every year.

Mr. O'Leary said it can be done during the tax classification hearing.

Mrs. Carbone said yes.

Mr. Stuto wondered if its deferred is there a lien on the property.

Mrs. Carbone said yes and 8% interest charged also.

Mr. Stuto added that it would have to have the title cleared at the closing of a sale of the property to get the clear to close.

**MINUTES OF THE SELECT BOARD MEETING
MONDAY, APRIL 25, 2022**

Mrs. Carbone it would get cleared through the MLC (Municipal Lien Certificate) process and that happens without treasurer. These liens are usually when the homeowner has passed away or sold the property. The deferral usually have a 5-8 year life.

Mr. Stuto asked how the interest rate is set.

Mrs. Carbone said by the state right now. If the town wanted to reduce that rate it would have to come from the treasurer.

Mr. Stuto said at 93K a lot more would qualify.

Mrs. Carbone said yes.

Mr. Stuto asked if it would hurt the Town if they all of a sudden had a couple million dollars in deferrals. The Town of North Reading has a lot of stuff to fund and cannot float 2 MIL.

Mrs. Carbone said they speak to the seniors at the counter. They are very open to getting a bit of a tax break they are not looking at deferring their taxes. She also does not anticipate a flood.

Mr. O'Leary said in relation to the circuit breaker, there is an eligibility requirements in relation to the relationship is income-driven 62-93,000 of married couples and the relationship of the real estate tax bills. Before they get eligible for that circuit breaker so that's going to limit people that do a lot of circuit breaker tax returns.

Mr. Stuto asked if next year they have to stay tied to whatever the circuit breaker number that come out is.

Mrs. Carbone answered yes.

Mr. Wallner asked how they get away with it now.

Mrs. Carbone said that are at 20,000 now because they haven't brought this to the town and needing to tie it to the circuit breaker they have only adopted clause 41a as itself. As the statute was written, they will be bringing to the town in June, for a local adoption to tie the income limits to the circuit breaker amounts.

Mr. Wallner expressed his confusion.

Chair Manupelli added that it's a different provision that they would be putting on the warrant for the town to accept to tie it to that versus what we have which is a different portion of the statute that limits it to income or gross receipts.

**MINUTES OF THE SELECT BOARD MEETING
MONDAY, APRIL 25, 2022**

Mr. O'Leary further explained the matter and Mr. Wallner said he understood.

Chair Manupelli moved to the next warrant article to be reviewed which is the Amend Code – General By-laws – Chapter 11 – Alarm Systems.

Chief Donald Stats went over the warrant article.

Mr. Wallner questioned if they are required to do it no matter what- required to go to the wireless system.

Chief Donald Stats said they are not required to. The second part is to encourage to stay on the municipal system because it's much quicker. They have the option to go to a central station type of system. He feels the system is more reliable as far as reporting to the station and that's why he would urge them to stay on the system.

Mr. Wallner asked what the fee difference is.

Chief Donald Stats its \$300.00/year and would be adjusted as its changes.

Chair Manupelli asked if the Chapter 11 specifically relates to only commercial power cells.

Chief Donald Stats answered no it relates to all fire alarm systems for master boxes which are typically what type of properties any type of commercial occupancy or high hazard occupancy like Edgewood or some apartment buildings.

Chair Manupelli asked what if a business or commercial parcel isn't financially capable of upgrading, is the plan to keep the \$300.00 fee for them.

Chief Donald Stats said yes. The change is only making the fee part of the department fee schedule. The reason is because of the transition of the wireless system but the change to the bylaw is just putting this fee which is not specific as all the elements are within the department for this year. It removes the fixed fee from the bylaw.

Chair Manupelli said that whenever they change fees it needs to relate to the cost the town incurs. She asked how people would know about the change.

Chief Donald Stats answered that they send out bill annually and if a business was transitioning to wireless at that point he would have already determined what that would look like and he could encourage them to stay on the wireless system.

**MINUTES OF THE SELECT BOARD MEETING
MONDAY, APRIL 25, 2022**

Chair Manupelli asked where the \$7K comes from.

Chief Donald Stats said that's the cost of the equipment and contractor charges. He then re-clarified the amounts.

Mr. O'Leary added he thinks everyone should be tying into the new technology.

Chief Donald Stats said that so far the wireless masterclasses have been very agreeable and successful so far. It's not an order but encouraged.

Chair Manupelli thanked Chief Donald Stats for attending.

Mr. Gilleberto said that Mr. Stuto, Mr. O'Leary and himself are working on the language for Wastewater and will be meeting with Town Council on Wednesday morning April 27th. There are many details they are working on i.e betterments.

Chair Manupelli asked if they have some funding for the forest committee and will they see that somewhere else. There was some discussions Martin's Pond for milfoil and dredging.

Mr. O'Leary said that those were added to the DPW budget so they don't need to go back every year. He added his condolence for retired Deputy Chief Ralph Jack Sweetland's passing.

Chief Donald Stats took a moment to appreciate the sentiments.

Mr. Wallner said there is a controversy around the dredging and they have reached out for advice.

Next order of business. Review Board Meeting Schedule

The Select Board & Mr. Gilleberto discussed the dates and settled on: May 4th Organizational meeting, May 9th, June 1st, June 6th prior to Town Meeting, June 13th, July 11th and August 8th.

Next order of business. Legal Bills

MADAM CHAIR, I MOVE TO APPROVE LEGAL BILLS FOR APRIL, 2022 IN THE AMOUNT OF \$6,398.75 FOR GIS CONSULTING/20 ELM STREET LITIGATION.

**MINUTES OF THE SELECT BOARD MEETING
MONDAY, APRIL 25, 2022**

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|--------------|----------------|-----|
| MOTION BY: | MR. STUTO | |
| SECONDED BY: | MR. O'LEARY | |
| VOTED BY: | MR. STUTO | AYE |
| | MRS. GONZALEZ | AYE |
| | MR. WALLNER | AYE |
| | MR. O'LEARY | AYE |
| | MRS. MANUPELLI | AYE |

VOTE: 5-0

Next order of business. Minutes

MADAM CHAIR, I MOVE TO APPROVE THE JANUARY 24, 2022 EXECUTIVE SESSION MINUTES AS WRITTEN.

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| MOTION BY: | MR. STUTO | |
| SECONDED BY: | MR. O'LEARY | |
| VOTED BY: | MR. STUTO | AYE |
| | MRS. GONZALEZ | AYE |
| | MR. WALLNER | AYE |
| | MR. O'LEARY | AYE |
| | MRS. MANUPELLI | AYE |

VOTE: 5-0

MADAM CHAIR, I MOVE TO APPROVE THE FEBRUARY 7, 2022 REGULAR SESSION MINUTES AS WRITTEN.

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| MOTION BY: | MR. STUTO | |
| SECONDED BY: | MR. O'LEARY | |
| VOTED BY: | MR. STUTO | AYE |
| | MRS. GONZALEZ | AYE |
| | MR. WALLNER | AYE |
| | MR. O'LEARY | AYE |
| | MRS. MANUPELLI | AYE |

**MINUTES OF THE SELECT BOARD MEETING
MONDAY, APRIL 25, 2022**

VOTE: 5-0

MADAM CHAIR, I MOVE TO APPROVE THE FEBRUARY 7, 2022 EXECUTIVE SESSION MINUTES AS WRITTEN.

MOTION BY: MR. STUTO
SECONDED BY: MR. O'LEARY

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|-----------|----------------|-----|
| VOTED BY: | MR. STUTO | AYE |
| | MRS. GONZALEZ | AYE |
| | MR. WALLNER | AYE |
| | MR. O'LEARY | AYE |
| | MRS. MANUPELLI | AYE |

VOTE: 5-0

MADAM CHAIR, I MOVE TO APPROVE THE MARCH 28, 2022 REGULAR SESSION MINUTES AS WRITTEN.

MOTION BY: MR. STUTO
SECONDED BY: MR. O'LEARY

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|-----------|----------------|-----|
| VOTED BY: | MR. STUTO | AYE |
| | MRS. GONZALEZ | AYE |
| | MR. WALLNER | AYE |
| | MR. O'LEARY | AYE |
| | MRS. MANUPELLI | AYE |

VOTE: 5-0

MADAM CHAIR, I MOVE TO APPROVE THE MARCH 28, 2022 EXECUTIVE SESSION MINUTES AS WRITTEN.

MOTION BY: MR. STUTO
SECONDED BY: MR. O'LEARY

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|-----------|---------------|-----|
| VOTED BY: | MR. STUTO | AYE |
| | MRS. GONZALEZ | AYE |
| | MR. WALLNER | AYE |
| | MR. O'LEARY | AYE |

**MINUTES OF THE SELECT BOARD MEETING
MONDAY, APRIL 25, 2022**

MRS. MANUPELLI

AYE

VOTE: 5-0

Next order of business. TOWN ADMINISTRATOR REPORT

Mr. Gilleberto said that while this was not in his written report, they had some developments over the weekend and on this meeting day with the scheduled road construction to take place on upper Elm street between Elm St. and Washington St. which is a site of a significant amount of drainage work done last construction season. It is urged that the motoring public to be aware that the road is anticipated to be basically reclaimed down to dirt on Tuesday April 26th. There will be a reverse 911 to the neighborhood. Mount Vernon St. will go through the same thing. There will be a significant disturbance in those neighborhoods. It is also been put on social media.

Mr. Gilleberto followed up on his conversation with Congressman Moulton's office, he has submitted two projects for consideration for Congressionally Directed Funding to Senators Warren and Markey:

- a. \$1.5 million for final wastewater design for Main/Park/Concord Streets
- b. \$1.5 million for construction of a wastewater collection system connecting Flint Memorial Library, the Police and Fire Stations, the Damon Tavern, and Third Meeting House to the Middle/High School wastewater treatment plant.

Secondly, attached please find a copy of a report submitted by the Town Planner to the state regarding the MBTA communities program.

Next order of business. BOARD MEMEBER REPORTS

Mr. O'Leary reiterated his condolences for retired Deputy Chief Ralph Jack Sweetland's passing and encourage everyone to go out and vote next week on May 3rd. He wished his colleagues best of luck.

Mr. Wallner reminded the public the last public forum for candidates will be held at Kitty's Restaurant on Wednesday, April 27th at 7:10. He and Ms. Gonzalez will be there for questions.

Mr. Stuto said the EDC is meeting Tuesday April 26th to finalize a location for their event on the May 24th. It was well attended last year and they will be discussing some big projects. He will have more info at the May 9th meeting.

Ms. Gonzalez apologized for not being at the last candidate night as she was out of town on a scheduled vacation. Regarding the CIT programs are still going "Strong Families, Resilient Kids" is ending May 11th. Check their Facebook page or website (northreadingma.gov/cit) for details. They are also still doing the

**MINUTES OF THE SELECT BOARD MEETING
MONDAY, APRIL 25, 2022**

NARCAN training on April 28th and she encouraged all to participate. Youth substance training 101 will be on April 27th and a DEA national RX takeback at the Edith O'Leary Center Saturday, April 30th from 10:00 a.m. – 2:00 p.m.

Chair Manupelli wanted to remind that May 3rd is Election Day and she does not see the information/deadlines readily accessible from the town clerk. It is too late to register.

Mr. Gilleberto added that he will get the information on the Town of North Reading website and the deadline was April 13th to register for this election.

Chair Manupelli said she is looking toward finalizing the budget with the committee and will be reporting back to what happens at the CIPC meeting.

Next order of business. OLD AND NEW BUSINESS

Mr. Stuto see Board Member Report
Ms. Gonzalez see Board Member Report
Mr. O'Leary see Board Member Report
Mr. Wallner see Board Member Report
Chair Manupelli see Board Member Report

Last order of business. ADJOURN

MADAM CHAIR, I MOVE TO ADJOURN.

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|--------------|-------------|
| MOTION BY: | MR. STUTO |
| SECONDED BY: | MR. O'LEARY |

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|-----------|----------------|-----|
| VOTED BY: | MR. STUTO | AYE |
| | MRS. GONZALEZ | AYE |
| | MR. WALLNER | AYE |
| | MR. O'LEARY | AYE |
| | MRS. MANUPELLI | AYE |

VOTE: 5-0

ADJOURN: 10:10 P.M.

DATE



VINCENZO STUTO, CLERK