

**MINUTES OF BOARD OF SELECTMEN MEETING
MONDAY, MAY 8, 2017**

Chairman Prisco called the meeting to order at 7:00 p.m. in Room 14 at the Town Hall in the presence of members Mr. Mauceri, Mr. Schultz, Mrs. Manupelli, Mr. O'Leary, and Town Administrator, Michael Gilleberto.

CALL TO ORDER OPEN SESSION

Chairman Prisco called to order the open session at 7:00 p.m.

The Chairman States: "In accordance with the Open Meeting Law, the Board states for the record that this meeting is being recorded by NORCAM and may be recorded by other local media."

The members recited the Pledge of Allegiance.

Chairman Prisco asks for a moment of silence for Mechele Cronin. He welcomed new Selectman Mr. Andrew Schultz and thanked Mr. Yull who is present tonight, but will be further recognized at June Town Meeting.

PUBLIC COMMENT

None.

MINUTES

MR. CHAIRMAN, I MOVE TO APPROVE THE **APRIL 24, 2017** REGULAR SESSION MINUTES AS WRITTEN.

MOTION BY: MR. SCHULTZ
SECONDED BY: MRS. MANUPELLI
VOTED: 4-1 (MR. SCHULTZ ABSTAINED)

MR. CHAIRMAN, I MOVE TO APPROVE THE **APRIL 24, 2017** EXECUTIVE SESSION MINUTES AS WRITTEN.

MOTION BY: MR. SCHULTZ
SECONDED BY: MRS. MANUPELLI
VOTED: 4-1 (MR. SCHULTZ ABSTAINED)

APPROVE MARCH LEGAL BILLS

MR. CHAIRMAN, I MOVE TO APPROVE LEGAL BILLS FOR MARCH, 2017 IN THE AMOUNT OF \$18,292.13 AS FOLLOWS:

KOPELMAN AND PAIGE, P.C. (GENERAL)	\$10,403.63
KOPELMAN AND PAIGE, P.C. (LABOR)	\$ 259.00
KOPELMAN AND PAIGE, P.C. (JT BERRY)	\$ 4,828.50
THOMSON WEST PUBLISHING	<u>\$ 2,801.00</u>
TOTAL	\$18,292.13

MOTION BY: MR. SCHULTZ
SECONDED BY: MR. MAUCERI
VOTED: 5-0 (UNANIMOUS)

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CIPC Member Abby Hurlbut inquired if the legal bills for the JT Berry property are being kept separate. Chairman Prisco responded that they are being tracked and will be presented at the May 22nd Board meeting. Mrs. Manupelli inquired if the Town is on track for legal billing because the total amount seems like a lot. Mr. Prisco responded that work on the P&S for the JT Berry property took place in March.

**7:05 - CAPITAL IMPROVEMENT PLANNING COMMITTEE – REVIEW FY 2018
FUNDING RECOMMENDATIONS**

Member, Don Kelliher presented the recommendations.

In response to the Communications recommendation for the Fire Department, Mr. Mauceri inquired why the Town could not switch over to Verizon. Kevin Carter, NRRFD responded that their materials are not reliable enough to get transmissions across town. He further stated voice technology is critical for police and fire.

In response to the Town Roads recommendation, Chairman Prisco requested a list of roads that need to be paved this year. A status will be provided later in the presentation.

In response to the Computer/Equipment Replacement Plan recommendation, Chairman Prisco stated that remote backup should be a priority. Mr. Gilleberto will get a report to the Board regarding this issue. Mrs. Manupelli responded that a plan needs to be put in motion.

In response to the Batchelder Peabody Street Entranceway Repair recommendation, Mr. Yull of 427 Park Street inquired if the Batch project has been closed out. If it is not, he suggested using any remaining money to make the repair.

In response to the Water meter replacement recommendation, Mr. Mauceri inquired why nothing got done when it was funded a few years ago. He asked if the numbers were substantial enough to make sure it gets done. Mr. Gilleberto responded there is an aggressive timeline evaluating proposals; a goal has been set for the end of the month and will be bidding out the installation in September. Mr. Kelliher informed the audience that there will be a definite cost benefit replacing the meters as the old meters are not recording approximately 11% of water usage.

In response to the Hillview recommendation, Mr. O'Leary stated that the Commission will be meeting on 5/9 to discuss replacing equipment. They are looking at an annual comprehensive purchase or lease program for equipment.

In response to the CIPC recommendations, Mr. Yull, former member of the CIPC addressed the Board stating that computer devices for the School Department should not be a capital expense and the bathroom facility at the High School Athletic Field should not be an approved CIPC proposal.

Mr. Gilleberto gave the audience prior year's project updates.

Chairman Prisco and Mr. Gilleberto recognized the Committee and Mr. Kelliher for putting the presentation together. Mr. Gilleberto indicated that the Bathroom Facilities was listed as sponsored by the School Department and should have been noted as sponsored by the Board of Selectmen.

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MR. CHAIRMAN, I MOVE TO RECOMMEND THE FOLLOWING PROJECTS FOR THE FISCAL YEAR 2018 CAPITAL IMPROVEMENT PLAN AS AMENDED.

Project	Department	Cost	Source of Funds
Communications	Fire	\$535,000	Bond
Library Flat Roof Replacement	Town Buildings	\$ 45,000	Raise and Appropriate
Town Road	DPW- Highway	\$300,000	Bond
Replace #22 2004 F-250 Truck	DPW- Highway	\$ 45,500	Raise and Appropriate
Elementary Wireless Infra. Upgrade	Schools	\$107,357	Capital Improve. Stab
Computer/Equipment Replacement Plan	IT	\$ 35,000	See Notes ^{1*}
Bathroom Facilities at Field	Board of Selectmen	\$200,000	Bond
Computer Devices	Schools	\$ 60,000	Capital Improve. Stab.
Replace Engine 3	Fire	\$575,000	Bond
Town Hall Floor Installation	Town Buildings	\$ 50,000	Raise and Appropriate
Police Station – Plumbing Repair	Town Buildings	\$ 36,617	Free Cash
Library – Plumbing Repairs	Town Buildings	\$ 35,046	Free Cash
Replace SUV	DPW- Highway	\$ 36,000	Free Cash
Batchelder/Peabody St. Entrance Repair	Schools	\$ 25,000	Bond
Asphalt Hot Box	DPW- Highway	\$ 30,000	Free Cash
NPDES Stormwater Compliance	DPW - Engineering	\$ 62,000	See Notes ^{2*}
Meter Replacement	Water	\$250,500	Bond
Water Main Replacement/Unaccepted Ways	Water	\$ 45,000	Water Infra. Stabilization
GIS Upgrades	Water	\$ 25,000	Water Infra. Stabilization

* Notes

1 - \$12,337 Free Cash, \$22,663 Raise and Appropriate for a total of \$35,000.

2 - \$11,837 Free Cash, \$50,163 Capital Improvement Stabilization for a total of \$62,000.

MOTION BY: MR. SCHULTZ
 SECONDED BY: MR. O'LEARY
 VOTED: 5-0 (UNANIMOUS)

As Amended: to reflect Bathroom Facilities at Field is under the custody of the Board of Selectmen.

Mrs. Manupelli would like to the Board to reconsider their decision on the Fire Station/Town Hall Feasibility Study. Mr. O'Leary stated that the Board agreed to bring it up for October Town Meeting and have more public discussion. Mr. Kelliher suggested determining the needs then do the study. Mrs. Manupelli stated that the study would not be eliminating public input. Mr. Mauceri also wants to wait until October Town Meeting. He further stated it goes beyond the Fire Department and Town Hall and that a subcommittee should be created to prioritize and identify needs. Chairman Prisco responded that the study would be getting something in place so the Town is prepared. Mr. O'Leary stated that the Board needs to come to a consensus first.

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SIGN JUNE TOWN MEETING WARRANT

Constable John Firriello was in attendance.

MR. CHAIRMAN, I MOVE TO SIGN THE JUNE 5, 2017 TOWN MEETING WARRANT.

MOTION BY: MR. SCHULTZ
SECONDED BY: MRS. MANUPELLI
VOTED: 5-0 (UNANIMOUS)

FY 2018 BUDGET INFORMATIONAL HEARING

8:37 – Chairman Prisco reads hearing notice.

Mr. Gilleberto gives power point presentation.

8:47 - Hearing closes.

Mr. O’Leary and Mr. Gilleberto recognize the hard work and efforts from Liz Rourke, Laurianne Galvin and Department Heads.

MR CHAIRMAN, I MOVE TO RECOMMEND THE FY2018 OPERATING BUDGET IN THE FOLLOWING AMOUNTS AS PROPOSED BY THE TOWN ADMINISTRATOR:

FIXED COSTS: \$20,804,799
SCHOOL: \$29,633,545
MUNICIPAL: \$15,265,765
FOR A TOTAL OF: \$65,704,109

MOTION BY: MR. SCHULTZ
SECONDED BY: MRS. MANUPELLI
VOTED: 5-0 (UNANIMOUS)

8:50 – 5 minute recess.

JUNE TOWN MEETING – DISCUSS AND VOTE RECOMMENDATIONS

ARTICLE 1 – FY2017 BUDGET AMENDMENT

MR. CHAIRMAN, I MOVE TO RECOMMEND AT TOWN MEETING ARTICLE 1 - FY 2017 BUDGET AMENDMENT.

MOTION BY: MR. SCHULTZ
SECONDED BY: MRS. MANUPELLI
VOTED: 5-0 (UNANIMOUS)

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ARTICLE 3 – FY2017 APPROPRIATE FUNDS TO CAPITAL IMPROVEMENT STABILIZATION FUND

MR. CHAIRMAN, I MOVE TO RECOMMEND ARTICLE 3 – FY2017 APPROPRIATE FUNDS TO CAPITAL IMPROVEMENT STABILIZATION FUND.

MOTION BY: MR. SCHULTZ
SECONDED BY: MR. MAUCERI
VOTED: 5-0 (UNANIMOUS)

ARTICLE 4 – FY 2017 TRANSFER FUNDS TO WATER STABILIZATION FUND

MR. CHAIRMAN, I MOVE TO RECOMMEND AT TOWN MEETING ARTICLE 4 – FY 2017 TRANSFER FUNDS TO WATER STABILIZATION FUND.

MOTION BY: MR. SCHULTZ
SECONDED BY: MRS. MANUPELLI
VOTED: 5-0 (UNANIMOUS)

ARTICLE 5 – FY 2017 APPROPRIATE MONEY TO STABILIZATION FUND

MR. CHAIRMAN, I MOVE TO RECOMMEND AT TOWN MEETING ARTICLE 5 – FY 2017 APPROPRIATE MONEY TO STABILIZATION FUND.

MOTION BY: MR. SCHULTZ
SECONDED BY: MR. MAUCERI
VOTED: 5-0 (UNANIMOUS)

ARTICLE 6 – FY 2017 TRANSFER FUNDS TO OTHER POST EMPLOYMENT BENEFITS LIABILITY TRUST FUND

MR. CHAIRMAN, I MOVE TO RECOMMEND ARTICLE 6 – FY 2017 TRANSFER FUNDS TO OTHER POST EMPLOYMENT BENEFITS LIABILITY TRUST FUND.

MOTION BY: MR. SCHULTZ
SECONDED BY: MR. MAUCERI
VOTED: 5-0 (UNANIMOUS)

ARTICLE 7 – FY2017 TRANSFER FUNDS TO SOLID WASTE STABILIZATION FUND

MR. CHAIRMAN, I MOVE TO RECOMMEND AT TOWN MEETING ARTICLE 7 – FY2017 TRANSFER FUNDS TO SOLID WASTE STABILIZATION FUND.

MOTION BY: MR. SCHULTZ
SECONDED BY: MR. MAUCERI
VOTED: 5-0 (UNANIMOUS)

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ARTICLE 13 – PRIOR YEAR BILLS

MR. CHAIRMAN, I MOVE TO RECOMMEND AT TOWN MEETING ARTICLE 13 – PRIOR YEAR BILLS.

MOTION BY: MR. SCHULTZ
SECONDED BY: MR. MAUCERI
VOTED: 5-0 (UNANIMOUS)

ARTICLE 14 – FUND CONSTRUCTION OF PUMP STATION, READING AND NORTH READING WATER SYSTEM IMPROVEMENTS FOR MWRA WATER INTERCONNECTION

MR. CHAIRMAN, I MOVE TO RECOMMEND ARTICLE 14 –FUND CONSTRUCTION OF PUMP STATION, READING AND NORTH READING WATER SYSTEM IMPROVEMENTS FOR MWRA WATER INTERCONNECTION.

MOTION BY: MR. SCHULTZ
SECONDED BY: MR. MAUCERI
VOTED: 5-0 (UNANIMOUS)

ARTICLE 15 – FY 2018 OPERATING BUDGET

MR. CHAIRMAN, I MOVE TO RECOMMEND ARTICLE 15 – FY 2018 OPERATING BUDGET

MOTION BY: MR. SCHULTZ
SECONDED BY: MR. MAUCERI
VOTED: 4-1(MR. PRISCO ABSTAINED)

ARTICLE 16 – FY 2018 CAPITAL EXPENDITURES

MR. CHAIRMAN, I MOVE TO RECOMMEND ARTICLE 16 – FY 2018 OPERATING BUDGET

MOTION BY: MR. SCHULTZ
SECONDED BY: MR. MAUCERI
VOTED: 5-0 (UNANIMOUS)

ARTICLE 17 – APPROPRIATE FUNDS FOR FACILITIES AT ARTHUR J. KENNEY FIELD

MR. CHAIRMAN, I MOVE TO RECOMMEND AT TOWN MEETING ARTICLE 17 – APPROPRIATE FUNDS FOR FACILITIES AT ARTHUR J. KENNEY FIELD.

MOTION BY: MR. SCHULTZ
SECONDED BY: MR. O'LEARY
VOTED: 5-0 (UNANIMOUS)

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ARTICLE 18 – RESCIND AUTHORIZATION TO BORROW

MR. CHAIRMAN, I MOVE TO RECOMMEND AT TOWN MEETING ARTICLE 18 – RESCIND AUTHORIZATION TO BORROW.

MOTION BY: MR. SCHULTZ
SECONDED BY: MRS. MANUPELLI
VOTED: 5-0 (UNANIMOUS)

ARTICLE 21 –TRANSFER FUNDS TO OTHER POST EMPLOYMENT BENEFITS LIABILITY TRUST FUND

MR. CHAIRMAN, I MOVE TO RECOMMEND ARTICLE 21–TRANSFER FUNDS TO OTHER POST EMPLOYMENT BENEFITS LIABILITY TRUST FUND.

MOTION BY: MR. SCHULTZ
SECONDED BY: MR. MAUCERI
VOTED: 5-0 (UNANIMOUS)

ARTICLE 22 – APPROPRIATE MONEY FOR SPECIAL COUNSEL LEGAL EXPENSES

MR. CHAIRMAN, I MOVE TO RECOMMEND ARTICLE 22 – APPROPRIATE MONEY FOR SPECIAL COUNSEL LEGAL EXPENSES.

MOTION BY: MR. SCHULTZ
SECONDED BY: MR. O’LEARY
VOTED: 5-0 (UNANIMOUS)

ARTICLE 24 - REVOLVING FUNDS

MR. CHAIRMAN, I MOVE TO RECOMMEND ARTICLE 24 – REVOLVING FUNDS.

MOTION BY: MR. SCHULTZ
SECONDED BY: MR. MAUCERI
VOTED: 5-0 (UNANIMOUS)

ARTICLE 25 – AMEND CODE – GENERAL BY-LAWS – REGULATION OF DRONES

Chief Murphy addressed questions from the Board regarding drones. He stated that the primary purpose of this article is to protect people’s privacy.

MR. CHAIRMAN, I MOVE TO RECOMMEND ARTICLE 25 –AMEND CODE – GENERAL BY-LAWS – REGULATION OF DRONES.

MOTION BY: MR. SCHULTZ
SECONDED BY: MR. MAUCERI
VOTED: 4-1 (MRS. MANUPELLI OPPOSED)

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ARTICLE 26 – AMEND CODE – GENERAL BY-LAWS – SNOW REMOVAL ON STREETS AND SIDEWALKS

Mr. Schultz stated he has a problem with the statute and the way the by-law is written. He further stated that since there is no continuous sidewalk on Route 28 it would be difficult to enforce the removal of snow. Mrs. Manupelli stated it would cost someone who wasn't able to shovel the snow \$300 to file an appeal of a fine. She further stated that she does not agree the Town should plow a business sidewalk and bill them for it; she would like to have a list of plowing contractors provided to the businesses. Mr. O'Leary stated that there has been more compliance with snow removal than not; Chief Murphy disagreed. Mr. Prisco suggested passing over this article and holding a workshop with the business community to come up with a better solution. Rita Mullin, 29 Abbott Road stated she would like to see the DPW plow the sidewalks and not to leave it up to the businesses.

MR. CHAIRMAN, I MOVE TO RECOMMEND ARTICLE 26 –AMEND CODE – GENERAL BY-LAWS – SNOW REMOVAL ON STREETS AND SIDEWALKS.

MOTION BY: MR. SCHULTZ
SECONDED BY: MR. MAUCERI
VOTED: 4-1 (MR. SCHULTZ OPPOSED)

ARTICLE 27– AMEND CODE – ZONING BY-LAWS – ARTICLE XXVI – MAIN STREET MIXED USE OVERLAY

Town Planner, Danielle McKnight addressed the Board regarding Article 27.

9:47 – Chairman Prisco leaves the room.

Ms. McKnight distributed a map outlining the specific parcels for mixed use on Main Street (see attached).

9:50 – Chairman Prisco returns

Mr. O'Leary stated that he thought the map would include parcels on the westerly side also. Ms. McKnight responded that the CPC did not want to propose too much. Mr. O'Leary stated he thought 80% residential on the parcels seemed high, leaving only 20% for commercial development.

10:08 – Chairman Prisco leaves the room.

Mr. Schultz would like to see mixed use plans expanded out to other areas. Mrs. Manupelli inquired about public feedback; Ms. McKnight responded that a CPC is holding a public hearing on May 16th.

10:12 – Chairman Prisco returns.

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Mr. Schultz and Mrs. Manupelli would like to expand the parcels and see what the public has to say.

MR. CHAIRMAN, I MOVE TO RECOMMEND AT TOWN MEETING ARTICLE 27 – AMEND CODE – ZONING BY-LAWS – ARTICLE XXVI – MAIN STREET MIXED USE OVERLAY.

MOTION BY: MR. SCHULTZ
SECONDED BY: MRS. MANUPELLI
VOTED: 5-0 (UNANIMOUS)

ARTICLE 28– AUTHORIZE NAMING OF DISTANCE LEARNING LAB AT NORTH READING MIDDLE/HIGH SCHOOL

MR. CHAIRMAN, MR. CHAIRMAN, I MOVE TO RECOMMEND AT TOWN MEETING ARTICLE 28– AUTHORIZE NAMING OF DISTANCE LEARNING LAB AT NORTH READING MIDDLE/HIGH SCHOOL.

MOTION BY: MR. SCHULTZ
SECONDED BY: MR. MAUCERI
VOTED: 5-0 (UNANIMOUS)

APPROVE FY 2018 HEALTH INSURANCE CHANGES

Mr. Gilleberto informed the public about the health insurance changes. North Reading is the first municipality in the state to go with a PFA option. He further stated that the Town had signed agreements with each union. Mr. O’Leary stated that North Reading is blazing a new trail to mitigate the cost of insurance premiums. He credits the employees for being receptive to a different approach, Mr. Mauceri agrees.

Lori Capezzuto, 12 Duane Drive, President of the North Reading Paraprofessionals addressed the Board regarding the Insurance agreement. She stated the union is looking for protection with an addendum they added to the agreement.

MR. CHAIRMAN, I MOVE TO APPROVE THE FY2018 HEALTH INSURANCE CHANGES AND TO SIGN THE MEMORANDUM OF AGREEMENT BETWEEN THE TOWN OF NORTH READING AND THE TOWN’S EMPLOYEE REPRESENTATIVES.

MOTION BY: MR. SCHULTZ
SECONDED BY: MR. O’LEARY
VOTED: 5-0 (UNANIMOUS)

**MINUTES OF BOARD OF SELECTMEN MEETING
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OLD AND NEW BUSINESS

MR. CHAIRMAN, I MOVE TO GRANT THE REQUEST OF PULTE HOMES OF NEW ENGLAND, INC., TO EXTEND THE 60-DAY TITLE EXAMINATION PERIOD PROVIDED FOR IN SECTION 5 (A) OF THE MARCH 9, 2017 PURCHASE AND SALE AGREEMENT FOR 104 LOWELL ROAD TO MAY 15, 2017.

MOTION BY: MR. SCHULTZ
SECONDED BY: MR. O'LEARY
VOTED: 5-0 (UNANIMOUS)

SET UPCOMING MEETING SCHEDULE

5/22, 6/5, 6/19, 7/17, 8/21, 9/5, 9/18, 10/2, 10/16, 11/6, 11/20, 12/4, 12/18. Chairman Prisco requested the Board members to look over the dates and further discuss at the May 22nd BoS meeting.

TOWN ADMINISTRATOR'S REPORT

(See attached)

Topics Discussed: NRPD reaccreditation award and the TA's response to the road closures at the Middle/High School campus.

OLD NEW BUSINESS

Mr. O'Leary:

- Welcomes Mr. Schultz;
- Acknowledges the passing of Mechele Cronin and Liz Rourke's father.

Mr. Mauceri:

- Acknowledges the passing of Mechele Cronin and Liz Rourke's father;
- Thanks the Board members for the support he received while he was Chairman;
- Congratulated Mr. Prisco and Mrs. Manupelli on their Chairmanships and offers his assistance.

Mr. Schultz:

- Thanks his supporters and looks forward to serving the Town.

Mrs. Manupelli:

- Welcomes Mr. Schultz and looks forward to working with him;
- Appreciates all who stepped up during the election;
- Wishes Mike Prisco the best of luck;
- Acknowledged the Police Department for their great work on discovering the human trafficking ring.

Chairman Prisco:

- Thanked Mr. Mauceri for being the Chairman and will work hard to continue to work forward at the pace Mr. Mauceri started them at;
- Informed the audience of the CIT sponsored presentation at the High School on May 18th;
- Informed the audience the Annual Report is out;
- Memorial Day information will be available;
- Will be looking for Board feedback on Liaison assignments;
- Gives credit to the Police Chief and Staff for the reaccreditation award.

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Mr. Schultz informed the audience of North Reading Town Day on June 11th.

ADJOURN

MR. CHAIRMAN, I MR. O'LEARY MOVE TO ADJOURN.

SECONDED:	MR.SCHULTZ	
VOTED:	MR. O'LEARY	AYE
	MRS. MANUPELLI	AYE
	MR. MAUCERI	AYE
	MR. PRISCO	AYE

VOTE: 5-0 (UNANIMOUS)

ADJOURN: 10:50 p.m.

DATE

ANDREW SCHULTZ, CLERK