

**MINUTES OF BOARD OF SELECTMEN MEETING
MONDAY, MARCH 20, 2017**

Chairman Mauceri called the meeting to order at 7:06 p.m. in Room 14 at the Town Hall in the presence of members Mr. Prisco, Mr. Yull, Mr. O'Leary, and Town Administrator, Michael Gilleberto. Mrs. Manupelli was absent.

CALL TO ORDER OPEN SESSION

Chairman Mauceri called to order the open session at 7:06 p.m.

The Chairman States: "In accordance with the Open Meeting Law, the Board states for the record that this meeting is being recorded by NORCAM and may be recorded by other local media."

The members recited the Pledge of Allegiance.

FY2018 BUDGET HEARINGS

LIBRARY

Sharon Kelleher presented the Library budget. She informed the Board that the state requires a report that tracks resident's usage of online subscriptions. The staff reviews the statistics before renewing any subscriptions. Mr. Yull inquired about Ms. Kelleher's wish list. She responded that part of strategic plan would be to find a better use of the space at the library as the logistics of the building are not that great. She stated the elevator continues to be a problem. Chairman Mauceri suggested getting more aggressive with the company who did the repair work. Mr. Gilleberto will follow up with Building Superintendent Julie Knight regarding the elevator. Ms. Kelleher further reported there have been no issues with the roof leaking.

ELDER AFFAIRS

Mary Prenney presented the Elder Affairs budget. There is only an increase of about \$450 for travel and dues. Mr. Yull inquired about Ms. Prenney's wish list. She responded a new building and an increase in staffing would be great. She reported that the new van is working great. Mr. Prisco stated in FY18 he would like to make a commitment to look at available town owned land and put out an RFP for Senior housing. Transportation for Seniors continues to be a problem as the van only does in town transportation. Chairman Mauceri asked for an average van usage per week. Ms. Prenney responded it varies from day to day. Discussion was had regarding the "Ride" and effects the state and federal cuts will have on Seniors. Mr. O'Leary would like to craft letters to our Legislators letting them know of the devastating impacts these cuts will have on our community.

YOUTH SERVICES

Amy Luckiewicz presented the Youth Services budget. She informed the Board that Youth Services sometimes uses the Elder Services van. Mr. Yull inquired what she could use to make her department more effective. She responded manpower, volunteers, and more space. She would like to be able to spend more time with the kids. Chairman Mauceri suggested she bring up these issues at the next CIT meeting. She informed that Board that she recently wrote a grant proposal for an alcohol awareness grant.

**MINUTES OF BOARD OF SELECTMEN MEETING
MONDAY, MARCH 20, 2017**

TOWN CLERK

Barbara Stats presented the Town Clerk budget. She informed the Board that the budget changes from year to year based on how many elections are run each year. Mr. Yull inquired what she would need to help her be more effective. Ms. Stat's responded a new vault, movable shelving, document management, and software tracking for public records.

8:27 – Mr. Prisco leaves the room.

Ms. Stat's informed the Board that overall voter turnout was lower percentage wise than 4 years ago. Mr. Yull states that although early voting was convenient, it added Eleven Thousand Dollars to the Town's costs.

8:30 – Mr. Prisco returns.

TREASURER/COLLECTOR

Maryann Mackay presented the Treasurer/Collector budget. Mr. Prisco inquired about sending bills through email. Ms. Mackay responded hopefully by FY19. Discussion was had about the Town possibly absorbing the twenty-five cent cost for paying bills through the Town website.

ASSESSORS

Debbie Carbone presented the Assessors budget. She informed the Board that due to mandated state programing there is an increase in the budget of Three Thousand Dollars. She also informed the Board that the GIS maps are up to date. She further stated that vendor maintenance support fees will increase about 5% annually.

INFORMATION TECHNOLOGY

Matthew Cooper presented the Information Technology budget.

ADMINISTRATION/HUMAN RESOURCES

Bob Collins presented the Administration/Human Resources budget. Mr. Collins reported increases in the budget are due to training and his position being filled. Chairman Mauceri inquired about a personnel manual. Mr. Collins responded that terms and conditions in a manual would be overridden by collective bargaining. Mr. Prisco relayed what a great addition to the Town Mr. Collins is.

Due to the Public Hearing scheduled for 9:15, Finance/Accounting will present their budget at the April 3rd Board of Selectmen Meeting.

**PUBLIC HEARING: TRANSFER OF PACKAGE STORE/WINE AND MALT
BEVERAGE LICENCE. SMOKES AND SNACKS, INC. D/B/A LUCKY MART**

9:13 - Chairman Mauceri reads public hearing notice.

9:14 – Mr. Yull leaves the room. The Board waits for Mr. Yull's return before beginning the hearing.

9:16 – Mr. Yull returns.

**MINUTES OF BOARD OF SELECTMEN MEETING
MONDAY, MARCH 20, 2017**

Attorney Truax addressed the Board representing the Patel's; owners and employees of Smokes and Snacks, Inc. He stated that the only matter before the Board is meeting the requirements of the ABCC for a transfer of a license. He also stated it is not a new license or a new location. He further stated issues about need and public need do not apply in this setting.

Ken Doherty, representing Captain Pizza addressed the Board asking for their support for the transfer since it has been at the current location for forty years and would complement Captain Pizza.

Christina Papadopoulos also requested the Board's support of the transfer. Chris Pendleton, current holder of the license requested the Board's support of the transfer. Ed Provost also requested the Board's support of the transfer.

9:38 – Chairman Mauceri closes the Public Hearing.

Mr. Prisco stated that it is not an entitlement to grant the transfer. He wants the Board to consider what the "need" is for the Town. He stated the store is promoting cigarettes, lottery and alcohol. He will not be voting in favor of the transfer.

Mr. Yull stated "need is defined by supply and demand" and the store has the opportunity for growth by adding a new product to the establishment. He supports small business and doesn't think government should be imposing over regulations on businesses and should not be discriminatory. He is in support of this transfer.

Mr. O'Leary stated the license has been at this location for over forty years and providing beer and wine at this location is a matter of convenience and what people have come to expect. He further stated that he has never heard any complaints regarding this location and that the new owners have done a great job cleaning up the store. He has no problem with the license remaining at this location.

Chairman Mauceri supports the transfer and thanks the owners for changing the name of the store to accommodate what people thought was offensive.

Mr. Gilleberto noted that while there is a comment from the Board of Health in the packet, it was not a recommendation.

MR. CHAIRMAN, I MOVE TO TRANSFER THE PACKAGE STORE/WINE AND MALT BEVERAGE LICENSE HELD BY PENDLETON VENTURES, INC. TO SMOKES AND SNACKS, INC. D/B/A LUCKY MART, 202 NORTH STREET SUBJECT TO ALL REGULATORY DEPARTMENT REQUIREMENTS.

**MOTION BY: MR. YULL
SECONDED BY: MR. O'LEARY**

VOTED: 3-1 (MR. PRISCO OPPOSED, MRS. MANUPELLI ABSENT)

**MINUTES OF BOARD OF SELECTMEN MEETING
MONDAY, MARCH 20, 2017**

AMEND SUBWAY COMMON VICTUALLER LICENSE, 4 LOWELL ROAD – NEW OWNER: J. MAK, INC.

MR. CHAIRMAN, I MOVE TO AMEND THE SUBWAY COMMON VICTUALLER LICENSE, LOCATED AT 4 LOWELL ROAD, TO REFLECT J. MAK, INC. AS THE NEW OWNER.

MOTION BY: MR. YULL
SECONDED BY: MR.O’LEARY
VOTED: 4-0 (UNANIMOUS)

SEASONAL LICENSE RENEWALS

ROBERT CONNORS – TRANSIENT VENDOR

MR. CHAIRMAN, I MOVE TO RENEW THE TRANSIENT VENDOR LICENSE FOR THE SALE OF FLOWERS, CHRISTMAS TREES, ETC. AT 226 MAIN STREET FOR ROBERT CONNORS, 58 WYMAN STREET, WOBURN, MA TO EXPIRE DECEMBER 31, 2017 SUBJECT TO ALL REGULATORY DEPARTMENT REQUIREMENTS.

MOTION BY: MR. YULL
SECONDED BY: MR.O’LEARY
VOTED: 4-0 (UNANIMOUS)

GOLF FACILITIES MANAGEMENT, INC. – COMMON VICTUALLER

MR. CHAIRMAN, I MOVE TO RENEW THE COMMON VICTUALLER LICENSE FOR GOLF FACILITIES MANAGEMENT, INC., D/B/A HILLVIEW SNACK BAR TO EXPIRE DECEMBER 31, 2017 SUBJECT TO ALL REGULATORY DEPARTMENT REQUIREMENTS.

MOTION BY: MR. YULL
SECONDED BY: MR.O’LEARY
VOTED: 4-0 (UNANIMOUS)

THOMSON CLUB INC., D/B/A PRO SHOP

MR. CHAIRMAN, I MOVE TO RENEW THE SEASONAL CLUB WINE AND MALT BEVERAGES LICENSE FOR THOMSON CLUB, INC., D/B/A PRO SHOP, 2A MID IRON DRIVE TO EXPIRE OCTOBER 31, 2017 SUBJECT TO ALL REGULATORY DEPARTMENT REQUIREMENTS.

MOTION BY: MR. YULL
SECONDED BY: MR.O’LEARY
VOTED: 4-0 (UNANIMOUS)

**MINUTES OF BOARD OF SELECTMEN MEETING
MONDAY, MARCH 20, 2017**

THOMSON CLUB INC., D/B/A TCC GRILL

The Board did not renew this seasonal license as they have questions regarding Manager, Joe McCarthy and his presence at the facility. The Board questioned if he was responsible for the daily operations of the facility. Mr. O'Leary stated that his role may not be executed the way it was presented. He is requested to attend the April 3rd BoS meeting to answer questions from the Board.

10:04 – Mr. Prisco leaves the room. The Board waits for his return before taking up the Marijuana Prohibition Ballot Question. 10:06 – Mr. Prisco returns.

REVIEW/APPROVE RECREATIONAL MARIJUANA PROHIBITION BALLOT QUESTION

MR. CHAIRMAN, I MOVE TO PLACE THE FOLLOWING QUESTION ON THE BALLOT FOR THE ANNUAL TOWN ELECTION TO BE HELD MAY 2, 2017:

SHALL THE TOWN PROHIBIT THE OPERATION OF ALL TYPES OF MARIJUANA ESTABLISHMENTS AS DEFINED IN G.L. C.94G, SECTION 1, INCLUDING MARIJUANA CULTIVATORS, MARIJUANA TESTING FACILITIES, MARIJUANA PRODUCT MANUFACTURERS, MARIJUANA RETAILERS OR ANY OTHER TYPE OF LICENSED MARIJUANA RELATED BUSINESSES WITH THE TOWN OF NORTH READING?

MOTION BY: MR. YULL
SECONDED BY: MR. O'LEARY
VOTED: 4-0 (UNANIMOUS)

REVIEW JUNE TOWN MEETING ARTICLES

Mr. Gilleberto reviewed the list of Town Meeting Articles (see attached). Pertaining to Article 37, Mr. Yull expressed his concern with the future use of drones. Pertaining to Article 38, Mr. Gilleberto informed the Board that together with the Police Chief they determined the language regarding snow removal needs to be tightened up because compliance is spotty. The Article will likely include a fine and assessment and no longer warnings as too much manpower is required to issue warnings. Mr. Yull stated it is very dangerous for pedestrians on Main Street and it is time to get this done.

MINUTES: MARCH 6, 2017 REGULAR AND EXECUTIVE SESSION

MR. CHAIRMAN, I MOVE TO APPROVE THE MARCH 6, 2017 REGULAR SESSION MINUTES AS WRITTEN.

MOTION BY: MR. YULL
SECONDED BY: MR. O'LEARY
VOTED: 4-0 (UNANIMOUS)

**MINUTES OF BOARD OF SELECTMEN MEETING
MONDAY, MARCH 20, 2017**

MR. CHAIRMAN, I MOVE TO APPROVE THE MARCH 6, 2017 EXECUTIVE SESSION MINUTES AS AMENDED.

MOTION BY: MR. YULL
SECONDED BY: MR. O'LEARY
VOTED: 4-0 (UNANIMOUS)

TOWN ADMINISTRATOR'S REPORT

No written report.

- Gave update on Snow and Ice Costs estimated at \$424,495.
- Financial planning team continues to work on the FY2018 budget. There is an updated spreadsheet in Dropbox.

OLD NEW BUSINESS

Mr. O'Leary:

- Thanked residents for attending Special Town Meeting.

Mr. Yull:

- Thanked residents for a good turnout at Special Town Meeting;
- wants to find a more cost effective way to build the facilities at the High School Field;
- wants to be fiscally conservative with the money that will be coming in from the sale of the JT Berry property.

Mr. Prisco:

- Thanked the community for coming out for Special Town Meeting;
- stated that the money from the JT Berry property sale is not just for economic development, it is for capital that could have a positive effect on Economic development. He further stated that the proceeds may give the Town the opportunity to make changes and put plans in place for Town Hall and Fire.
- he inquired why the Strategic Plan has not been updated on the Town Website. Mr. Gilleberto responded that the Board approved the objective but still needs to update it.
- he would like to put together an RFP for Town Owned land for Senior Housing. He wants this topic on a future agenda.

Mr. Mauceri:

- Thanked the residents for attending Special Town Meeting;
- thanked Mr. Prisco and the EDC for their leadership in getting DCAMM to sign the JT Berry Property over to the Town;
- would like the Town Administrator reviews back from Board members;
- will provide Board members with his 2016 Annual Report;
- informed the Board he will not be at the next Board meeting.

**MINUTES OF BOARD OF SELECTMEN MEETING
MONDAY, MARCH 20, 2017**

10:38 - The Board reconvened in Executive Session

The Board returned to Open Session at 11:14.

ADJOURN

MR. CHAIRMAN, I MR. O'LEARY MOVE TO ADJOURN.

SECONDED:	MR. O'LEARY	
VOTED:	MR. PRISCO	AYE
	MR. O'LEARY	AYE
	MR. MAUCERI	AYE

VOTE: 3-0 (UNANIMOUS) (MRS. MANUPELLI AND MR. YULL ABSENT)

ADJOURN: 11:15 p.m.

DATE

KATHRYN MANUPELLI, CLERK

NOTE: At the meeting of April 24, 2017, at which these minutes were approved, a ministerial error was noted. The recreational marijuana prohibition ballot question at the May 2, 2017 Town Election will read as follows:

SHALL THE TOWN PROHIBIT THE OPERATION OF ALL TYPES OF MARIJUANA ESTABLISHMENTS AS DEFINED IN G.L. C.94G, SECTION 1, INCLUDING MARIJUANA CULTIVATORS, MARIJUANA TESTING FACILITIES, MARIJUANA PRODUCT MANUFACTURERS, MARIJUANA RETAILERS OR ANY OTHER TYPE OF LICENSED MARIJUANA RELATED BUSINESSES WITHIN THE TOWN OF NORTH READING?