

**MINUTES OF BOARD OF SELECTMEN MEETING  
MONDAY, MAY 7, 2018**

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Chairman Prisco called the meeting to order at 7:30 p.m. in Room 14 at the Town Hall in the presence of members Mrs. Manupelli, Mr. Schultz, Mr. Mauceri, Mr. O'Leary, and Town Administrator, Michael Gilleberto.

**CALL TO ORDER OPEN SESSION**

Chairman Prisco called to order the open session at 7:30 p.m.

The Chairman States: "In accordance with the Open Meeting Law, the Board states for the record that this meeting is being recorded by NORCAM and may be recorded by other local media."

The members recited the Pledge of Allegiance.

**PUBLIC COMMENT**

Chairman Prisco reads an email from Jane Krieger requesting that Representative Jones facilitate public water supply via revised ANR.

Jeff Yull, 427 Park Street reads a statement regarding Mr. Walter Fitzmaurice's Letter to the Editor and commented on Mr. Fitzmaurice's attendance at the April 23<sup>rd</sup> Board of Selectmen. Mr. Prisco asks Mr. Yull to wrap up his statement, and Mr. Yull responds that he has a right to speak. Mr. Prisco recognizes Mr. Schultz. Mr. Yull continues to read his statement. Mr. Prisco tells Mr. Yull that he does not have the floor. Mr. Yull departs.

**OLD AND NEW BUSINESS**

- **Mr. Schultz** informed the audience he recently responded to an inquiry regarding the Public Safety Position; he stated the position will lower costs to the Town.
- **Mr. O'Leary** stated there is an election tomorrow and would appreciate people participating in it.
- Thanked Julie Koepke and Gerry Venezia for their years of service on the School Committee.
- Stated that he has heard numerous favorable comments on the brush drop off and requested Mr. Gilleberto contact DPW to look into extending the drop off date.
- **Mrs. Manupelli** acknowledged the passing of George Souza of UPS and asked the community to keep him and his family in their thoughts and prayers.
- Reminded the community to vote.

**JOINT MEETING WITH COMMUNITY PLANNING COMMISSION  
REVIEW REPORT OF ECONOMIC DEVELOPMENT COMMITTEE ON 102  
LOWELL ROAD**

EDC Member Sean Delaney informed the Board that 2 bids came in for 102 Lowell Road; only 1 was submitted on time. The bid eligible for consideration was for a soccer facility with a small pub/tavern included. The EDC recommends rejecting the proposal. Mr. Prisco recommended that the Town wait to issue another RFP until the first building at Martins Landing was complete

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and the lot is cleared to give the potential bidder a better idea for the property. Mr. Gilleberto will request a cost and feasibility from the DPW to clear the lot. Fran DeCoste of TRA suggested putting up a "For Sale" sign to draw inquiries and interest from potential buyers, along with the usual marketing strategies he uses for the sale of commercial property. Mr. Prisco stated any investment the Town makes to the property is reimbursable.

MR. CHAIRMAN, I MOVE TO ACCEPT THE RECOMMENDATION OF THE ECONOMIC DEVELOPMENT COMMITTEE AND REJECT THE PROPOSAL OF BCFC PARK, LLC FOR 102 LOWELL ROAD.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MR. O'LEARY  
VOTED: 5-0 (UNANIMOUS)

**JOINT REAPPOINTMENTS TO ECONOMIC DEVELOPMENT COMMITTEE**

MR. CHAIRMAN, I MOVE TO WAIVE BOARD OF SELECTMEN POLICY #3.2 APPOINTMENT PROCEDURES – ADVERTISING FOR THE JOINT APPOINTMENT OF ECONOMIC DEVELOPMENT COMMITTEE MEMBERS.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MR. MAUCERI  
VOTED: 5-0 (UNANIMOUS)

MR. CHAIRMAN, I MOVE TO JOINTLY REAPPOINT DAVID FERREIRA AS A MEMBER TO THE ECONOMIC DEVELOPMENT COMMITTEE FOR A TERM TO EXPIRE MAY 3, 2021.

MOTION BY:	MR. SCHULTZ	
SECONDED BY:	MR. MAUCERI	
	MR. SCHULTZ	MR. FERREIRA
	MR. O'LEARY	MR. FERREIRA
	MR. MAUCERI	MR. FERREIRA
	MRS. MANUPELLI	MR. FERREIRA
	MR. PRISCO	MR. FERREIRA

VOTED: 5-0 MR. FERREIRA

CPC MEMBERS

MR. PEARCE	MR. FERREIRA
MR. BELLEVANCE	MR. FERREIRA
MR. HAYDEN	MR. FERREIRA

VOTED: 3-0 MR. FERREIRA (MR. VENO AND MR. CODY ABSENT)

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MR. CHAIRMAN, I MOVE TO JOINTLY REAPPOINT THOMAS OLLILA AS AN ASSOCIATE MEMBER TO THE ECONOMIC DEVELOPMENT COMMITTEE FOR A TERM TO EXPIRE MAY 3, 2021.

MOTION BY:	MR. SCHULTZ	
SECONDED BY:	MR. O'LEARY	
	MR. SCHULTZ	MR. OLLILLA
	MR. O'LEARY	MR. OLLILLA
	MR. MAUCERI	MR. OLLILLA
	MRS. MANUPELLI	MR. OLLILLA
	MR. PRISCO	MR. OLLILLA

VOTED: 5-0

CPC MEMBERS

MR. PEARCE	MR. OLLILLA
MR. BELLEVANCE	MR. OLLILLA
MR. HAYDEN	MR. OLLILLA

VOTED: 3-0 (MR. VENO AND MR. CODY ABSENT)

**HOUSING PRODUCTION PLAN UPDATE**

Community Planning Director, Danielle McKnight updated the Board on the Housing Production Plan; a full presentation will be held on May 22<sup>nd</sup> at 7:00 at the Distance Learning Lab. She stated that:

- the goal of the Housing Production Plan is to assess what the Town needs in terms of housing and start to plan for how to meet those needs;
- the purpose of doing this plan is to educate the public and ourselves about what the needs are in the community and to learn about the various tools available to us;
- the consultant has completed a draft plan, available on the Town website, based on the information she's received from analyzing demographic data from the Census and other sources, interviews and meetings with residents and the CPC, town departments, a public meeting and a survey;
- a 15 Thousand Dollar grant will fund the entire project; and
- she informed the Board to read the executive summary at the beginning of the draft plan, and the suggested housing production program on page 81.

**DISCUSS SOLID WASTE CONTRACT FOR FY2019 AND BEYOND**

Acting DPW Director Mark Clark informed the Board that there will be a 29.3% increase in the solid waste contract for FY18-19; the increase is almost 100% driven by the cost of recycling. Mr. Clark recognizes Recycling Chairman Ed McGrath for his assistance. Mr. Clark recommended making no changes between now and July 1<sup>st</sup> and sign a 1 year extension with

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JRM and put another RFP out with a firm commitment for FY20. He further stated that the Town can absorb some increase in the budget by making certain budget cuts rather than rely on the solid waste stabilization fund. The trash fees have not increased in 10 years. It is recommended that the fee increase beginning July 1<sup>st</sup>. Further discussion on solid waste will take place at the May 21<sup>st</sup> BoS meeting.

**8:57 - FISCAL YEAR 2019 OPERATING BUDGET INFORMATIONAL HEARING  
(CONTINUED FROM 4/23/2018)**

Mr. Schultz reads the public hearing notice. Mr. Gilleberto informs the Board that the presentation that will be given by Finance Director Liz Rourke is in Dropbox.

MR CHAIRMAN, I MOVE TO RECOMMEND THE FY2019 OPERATING BUDGET IN THE FOLLOWING AMOUNTS AS PROPOSED BY THE TOWN ADMINISTRATOR:

FIXED COSTS:	\$21,136,132
SCHOOL:	30,746,047
MUNICIPAL:	<u>16,019,958</u>
FOR A TOTAL OF:	\$67,902,137

MOTION BY: MR. SCHULTZ  
SECONDED BY: MRS. MANUPELLI  
VOTED: 5-0 (UNANIMOUS)

**DISCUSS JUNE TOWN MEETING WARRANT / VOTE RECOMMENDATIONS  
ARTICLE 1 – FY2018 BUDGET AMENDMENT**

MR. CHAIRMAN, I MOVE TO RECOMMEND AT TOWN MEETING ARTICLE 1 - FY 2018 BUDGET AMENDMENT.

MOTION BY: MR. O'LEARY  
SECONDED BY: MRS. MANUPELLI  
VOTED: 5-0 (UNANIMOUS)

**ARTICLE 2 – FUND FY2018 SNOW AND ICE DEFICIT**

MR. CHAIRMAN, I MOVE TO RECOMMEND ARTICLE 2 – FUND FY2018 SNOW AND ICE DEFICIT.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MR. O'LEARY  
VOTED: 5-0 (UNANIMOUS)

**ARTICLE 3 – FY2018 APPROPRIATE FUNDS TO CAPITAL IMPROVEMENT  
STABILIZATION FUND**

MR. CHAIRMAN, I MOVE TO RECOMMEND ARTICLE 3 – FY2018 APPROPRIATE FUNDS TO CAPITAL IMPROVEMENT STABILIZATION FUND.

MOTION BY: MR. SCHULTZ

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SECONDED BY: MRS. MANUPELLI  
VOTED: 5-0 (UNANIMOUS)

**ARTICLE 4 – FY 2018 TRANSFER FUNDS TO WATER STABILIZATION FUND**

MR. CHAIRMAN, I MOVE TO RECOMMEND AT TOWN MEETING ARTICLE 4 – FY 2018 TRANSFER FUNDS TO WATER STABILIZATION FUND.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MR. MAUCERI  
VOTED: 5-0 (UNANIMOUS)

**ARTICLE 5 – FY 2018 APPROPRIATE MONEY TO STABILIZATION FUND**

MR. CHAIRMAN, I MOVE TO RECOMMEND AT TOWN MEETING ARTICLE 5 – FY 2018 APPROPRIATE MONEY TO STABILIZATION FUND.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MR. O'LEARY  
VOTED: 5-0 (UNANIMOUS)

**ARTICLE 6 – FY 2018 TRANSFER FUNDS TO OTHER POST EMPLOYMENT BENEFITS LIABILITY TRUST FUND**

MR. CHAIRMAN, I MOVE TO RECOMMEND AT TOWN MEETING ARTICLE 6 – FY 2018 TRANSFER FUNDS TO OTHER POST EMPLOYMENT BENEFITS LIABILITY TRUST FUND.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MR. MAUCERI  
VOTED: 5-0 (UNANIMOUS)

**ARTICLE 7 – FY2018 TRANSFER FUNDS TO SOLID WASTE STABILIZATION FUND**

MR. CHAIRMAN, I MOVE TO RECOMMEND AT TOWN MEETING ARTICLE 7 – FY2018 TRANSFER FUNDS TO SOLID WASTE STABILIZATION FUND.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MR. MAUCERI  
VOTED: 5-0 (UNANIMOUS)

**ARTICLE 8 – SELECT TOWN OFFICERS**

MR. CHAIRMAN, I MOVE TO RECOMMEND ARTICLE 8 – SELECT TOWN OFFICERS.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MR. MAUCERI  
VOTED: 5-0 (UNANIMOUS)

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**ARTICLE 9 – HEAR AND ACT ON REPORTS OF TOWN OFFICERS AND COMMITTEES**

MR. CHAIRMAN, I MOVE TO RECOMMEND ARTICLE 9 – HEAR AND ACT ON REPORTS OF TOWN OFFICERS AND COMMITTEES.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MR. MAUCERI  
VOTED: 5-0 (UNANIMOUS)

**ARTICLE 10 - AUTHORIZE DIRECTOR OF PUBLIC WORKS TO ACCEPT EASEMENTS**

MR. CHAIRMAN, I MOVE TO RECOMMEND ARTICLE 10 – AUTHORIZE DIRECTOR OF PUBLIC WORKS TO ACCEPT EASEMENTS.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MR. MAUCERI  
VOTED: 5-0 (UNANIMOUS)

**ARTICLE 11 - AUTHORIZE TREASURER TO ENTER INTO COMPENSATING BALANCE AGREEMENTS**

MR. CHAIRMAN, I MOVE TO RECOMMEND ARTICLE 11 – AUTHORIZE TREASURER TO ENTER INTO COMPENSATING BALANCE AGREEMENTS.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MRS. MANUPELLI  
VOTED: 5-0 (UNANIMOUS)

**ARTICLE 12 - AUTHORIZE CHAPTER 90 HIGHWAY CONSTRUCTION**

MR. CHAIRMAN, I MOVE TO RECOMMEND ARTICLE 12 – AUTHORIZE CHAPTER 90 HIGHWAY CONSTRUCTION.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MR. MAUCERI  
VOTED: 5-0 (UNANIMOUS)

**ARTICLE 13 – PRIOR YEAR BILLS**

MR. CHAIRMAN, I MOVE TO RECOMMEND AT TOWN MEETING ARTICLE 13 – PRIOR YEAR BILLS.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MR. O'LEARY  
VOTED: 5-0 (UNANIMOUS)

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**ARTICLE 14 –FY2019 OPERATING BUDGET**

MR. CHAIRMAN, I MOVE TO RECOMMEND ARTICLE 14 – FY2019 OPERATING BUDGET.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MRS. MANUPELLI  
VOTED: 5-0 (UNANIMOUS)

**ARTICLE 15 –FY2019 CAPITAL EXPENDITURES**

MR. CHAIRMAN, I MOVE TO RECOMMEND ARTICLE 15 – FY2019 CAPITAL EXPENDITURES.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MR. MAUCERI  
VOTED: 5-0 (UNANIMOUS)

**ARTICLE 16 – RESCIND AUTHORIZATION TO BORROW**

MR. CHAIRMAN, I MOVE TO RECOMMEND AT TOWN MEETING ARTICLE 16 – RESCIND AUTHORIZATION TO BORROW.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MR. O’LEARY  
VOTED: 5-0 (UNANIMOUS)

**ARTICLE 17 – REAPPROPRIATE PREVIOUSLY APPROVED FUNDING FOR WATER DISTRIBUTION AND SUPPLY INFRASTRUCTURE**

MR. CHAIRMAN, I MOVE TO RECOMMEND AT TOWN MEETING ARTICLE 17 – REAPPROPRIATE PREVIOUSLY APPROVED FUNDING FOR WATER DISTRIBUTION AND SUPPLY INFRASTRUCTURE.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MR. O’LEARY  
VOTED: 5-0 (UNANIMOUS)

**ARTICLE 18 –APPROPRIATE FUNDS FOR WATER DISTRIBUTION AND SUPPLY INFRASTRUCTURE**

MR. CHAIRMAN, I MOVE TO RECOMMEND AT TOWN MEETING ARTICLE 18 – APPROPRIATE FUNDS FOR WATER DISTRIBUTION AND SUPPLY INFRASTRUCTURE.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MR. O’LEARY  
VOTED: 5-0 (UNANIMOUS)

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**ARTICLE 19 – FUND RETIREMENT OBLIGATIONS**

MR. CHAIRMAN, I MOVE TO RECOMMEND ARTICLE 19 – FUND RETIREMENT OBLIGATIONS.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MR. MAUCERI  
VOTED: 5-0 (UNANIMOUS)

**ARTICLE 20 –TRANSFER FUNDS TO OTHER POST EMPLOYMENT BENEFITS LIABILITY TRUST FUND**

MR. CHAIRMAN, I MOVE TO RECOMMEND ARTICLE 20 – TRANSFER FUNDS TO OTHER POST EMPLOYMENT BENEFITS LIABILITY TRUST FUND.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MR. O’LEARY  
VOTED: 5-0 (UNANIMOUS)

**ARTICLE 21 – FUND ASSESSMENT FIELD REVIEW**

MR. CHAIRMAN, I MOVE TO RECOMMEND ARTICLE 21 –FUND ASSESSMENT FIELD REVIEW.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MRS. MANUPELLI  
VOTED: 5-0 (UNANIMOUS)

**ARTICLE 22 – APPROPRIATE MONEY FOR SPECIAL COUNSEL LEGAL EXPENSES**

MR. CHAIRMAN, I MOVE TO RECOMMEND ARTICLE 22– APPROPRIATE MONEY FOR SPECIAL COUNSEL.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MR. O’LEARY  
VOTED: 5-0 (UNANIMOUS)

**ARTICLE 23 – MODIFY SENIOR TAX WORK-OFF PROGRAM REBATE**

MR. CHAIRMAN, I MOVE TO RECOMMEND ARTICLE 23– MODIFY SENIOR TAX WORK-OFF PROGRAM REBATE.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MRS. MANUPELLI  
VOTED: 5-0 (UNANIMOUS)



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**ARTICLE 24 – ESTABLISH FUND FOR PARTICIPATING FUNDING AGREEMENT**

MR. CHAIRMAN, I MOVE TO RECOMMEND ARTICLE 24 –ESTABLISH FUND FOR PARTICIPATING FUNDING AGREEMENT.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MRS. MANUPELLI  
VOTED: 5-0 (UNANIMOUS)

**ARTICLE 25 – AMEND CODE OF NORTH READING AND ACT ON 102-104 LOWELL ROAD REGULATORY INSPECTIONS REVOLVING FUND**

MR. CHAIRMAN, I MOVE TO RECOMMEND ARTICLE 25 –AMEND CODE OF NORTH READING AND ACT ON 102-104 LOWELL ROAD REGULATORY INSPECTIONS REVOLVING FUND.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MRS. MANUPELLI  
VOTED: 5-0 (UNANIMOUS)

**ARTICLE 26– ESTABLISH REVOLVING FUND EXPENDITURE LIMITS**

MR. CHAIRMAN, I MOVE TO RECOMMEND ARTICLE 26 –ESTABLISH REVOLVING FUND EXPENDITURE LIMITS.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MR. O’LEARY  
VOTED: 5-0 (UNANIMOUS)

**ARTICLE 27 – HOME RULE PETITION – CHARTER AMENDMENT – CHANGE TITLE OF BOARD OF SELECTMEN**

MR. CHAIRMAN, I MOVE TO RECOMMEND ARTICLE 27 – HOME RULE PETITION – CHARTER AMENDMENT – CHANGE TITLE OF BOARD OF SELECTMEN.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MRS. MANUPELLI  
VOTED: 3-2 (MR. O’LEARY AND MR. MAUCERI OPPOSED)

**ARTICLE 28 – AMEND CODE – GENERAL BYLAWS – CHANGE TITLE OF BOARD OF SELECTMEN**

MR. CHAIRMAN, I MOVE TO RECOMMEND ARTICLE 28 – AMEND CODE – GENERAL BYLAWS – \_CHANGE TITLE OF BOARD OF SELECTMEN.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MRS. MANUPELLI  
VOTED: 3-2 (MR. O’LEARY AND MR. MAUCERI OPPOSED)

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**ARTICLE 29 – AMEND CODE – ZONING BYLAWS – CHANGE TITLE OF BOARD OF SELECTMEN**

MR. CHAIRMAN, I MOVE TO RECOMMEND ARTICLE 29 – AMEND CODE – ZONING BYLAWS - CHANGE TITLE OF BOARD OF SELECTMEN.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MRS. MANUPELLI  
VOTED: 3-2 (MR. O’LEARY AND MR. MAUCERI OPPOSED)

**ARTICLE 30 – HOME RULE PETITION – CHARTER AMENDMENT – CHANGE TITLE OF TOWN ADMINISTRATOR**

MR. CHAIRMAN, I MOVE TO RECOMMEND ARTICLE 30 – HOME RULE PETITION – CHARTER AMENDMENT – CHANGE TITLE OF TOWN ADMINISTRATOR.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MRS. MANUPELLI  
VOTED: 3-2 (MR. O’LEARY AND MR. MAUCERI OPPOSED)

**ARTICLE 31 – AMEND CODE – GENERAL BYLAWS – CHANGE TITLE OF TOWN ADMINISTRATOR**

MR. CHAIRMAN, I MOVE TO RECOMMEND ARTICLE 31 – AMEND CODE – GENERAL BYLAWS - CHANGE TITLE OF TOWN ADMINISTRATOR.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MRS. MANUPELLI  
VOTED: 3-2 (MR. O’LEARY AND MR. MAUCERI OPPOSED)

**ARTICLE 32 – HOME RULE PETITION – CHARTER AMENDMENT – TOWN MEETING DATES**

MR. CHAIRMAN, I MOVE TO RECOMMEND ARTICLE 32 – HOME RULE PETITION – CHARTER AMENDMENT – TOWN MEETING DATES.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MRS. MANUPELLI  
VOTED: 5-0 (UNANIMOUS)

**ARTICLE 33 – AMEND CODE – GENERAL BYLAWS – SECTION 172-4 ADMISSION; QUORUM**

MR. CHAIRMAN, I MOVE TO RECOMMEND ARTICLE 33 – AMEND CODE – GENERAL BYLAWS – SECTION 172-4 AMISSION; QUORUM.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MRS. MANUPELLI  
VOTED: 5-0 (UNANIMOUS)

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**ARTICLE 34 – AMEND CODE – GENERAL BYLAWS – SNOW REMOVAL ON STREETS AND SIDEWALKS**

MR. CHAIRMAN, I MOVE TO PASSEVER ARTICLE 34 – AMEND CODE – GENERAL BYLAWS – SNOW REMOVAL ON STREETS AND SIDEWALKS.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MRS. MANUPELLI  
VOTED: 5-0 (UNANIMOUS)

**ARTICLE 35 – AMEND CODE – GENERAL BYLAWS – KENNELS**

MR. CHAIRMAN, I MOVE TO RECOMMEND AT TOWN MEETING ARTICLE 35 – AMEND CODE – GENERAL BYLAWS – KENNELS.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MR. O’LEARY  
VOTED: 5-0 (UNANIMOUS)

**ARTICLE 36 – APPLICATION OF BOND PREMIUM**

MR. CHAIRMAN, I MOVE TO RECOMMEND ARTICLE 36 – APPLICATION OF BOND PREMIUM.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MR. O’LEARY  
VOTED: 5-0 (UNANIMOUS)

**ARTICLE 37 – ESTABLISH REGIONAL SCHOOL DISTRICT STABILIZATION FUND**

MR. CHAIRMAN, I MOVE TO RECOMMEND AT TOWN MEETING ARTICLE 37 – ESTABLISH REGIONAL SCHOOL DISTRICT STABILIZATION FUND.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MRS. MANUPELLI  
VOTED: 5-0 (UNANIMOUS)

**ARTICLE 38 – APPROVAL OF HILLVIEW GOLF COURSE MANAGEMENT CONTRACT FOR TERM IN EXCESS OF THREE YEARS**

MR. CHAIRMAN, I MOVE TO RECOMMEND ARTICLE 38 – APPROVAL OF HILLVIEW GOLF COURSE MANAGEMENT CONTRACT FOR TERM IN EXCESS OF THREE YEARS.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MR. O’LEARY  
VOTED: 5-0 (UNANIMOUS)

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**ARTICLE 39 – FUND FEASIBILITY STUDY FOR PEDESTRIAN/BICYCLE PATHWAY**

MR. CHAIRMAN, I MOVE TO PASSOVER ARTICLE 39 – FUND FEASIBILITY STUDY FOR PEDESTRIAN/BICYCLE PATHWAY.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MR. MAUCERI  
VOTED: 5-0 (UNANIMOUS)

**ARTICLE 40 – CITIZENS PETITION: STREET BETTERMENTS AND ROAD PAVING:  
SWAN POND ROAD**

MR. CHAIRMAN, I MOVE TO RECOMMEND AT TOWN MEETING ARTICLE 40 – CITIZENS PETITION: STREET BETTERMENTS AND ROAD PAVING: SWAN POND ROAD.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MRS. MANUPELLI  
VOTED: 5-0 (UNANIMOUS)

**SIGN JUNE TOWN MEETING WARRANT**

Constable John Firriello was in attendance.

MR. CHAIRMAN, I MOVE TO SIGN THE JUNE 2018 TOWN MEETING WARRANT.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MR. O'LEARY  
VOTED: 5-0 (UNANIMOUS)

**REVIEW TOWN MEETING WARRANT FORMAT**

Mr. Prisco informed that Board that the additional pages in the warrant will include the definition of financial terms to help the residents better understand what everything means. He is working on a map for parking at the High School for Seniors.

**MINUTES**

MR. CHAIRMAN, I MOVE TO APPROVE THE **APRIL 2, 2018** REGULAR SESSION MINUTES AS AMENDED.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MRS. MANUPELLI  
VOTED: 5-0 (UNANIMOUS)

MR. CHAIRMAN, I MOVE TO APPROVE THE **APRIL 23, 2018** REGULAR SESSION MINUTES AS WRITTEN.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MRS. MANUPELLI  
VOTED: 5-0 (UNANIMOUS)

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MR. CHAIRMAN, I MOVE TO APPROVE THE **APRIL 23, 2018** EXECUTIVE SESSION MINUTES AS WRITTEN.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MRS. MANUPELLI  
VOTED: 5-0 (UNANIMOUS)

**APPROVE MARCH LEGAL BILLS**

MR. CHAIRMAN, I MOVE TO APPROVE LEGAL BILLS FOR MARCH, 2018 IN THE AMOUNT OF **\$3,277.52** AS FOLLOWS:

KOPELMAN AND PAIGE, P.C. (GENERAL)	\$3,049.52
KOPELMAN AND PAIGE, P.C. (LABOR)	\$ 228.00
TOTAL	\$ 3,277.52

MOTION BY: MR. SCHULTZ  
SECONDED BY: MRS. MANUPELLI  
VOTED: 5-0 (UNANIMOUS)

**REVIEW TOWN ADMINISTRATOR ANNUAL EVALUATION**

Mr. Prisco informed the Board that according to Town Council, in order to avoid open meeting law violations, individual Board members will need to email their TA evaluations directly to HR Director Bob Collins. Mr. Collins will put together the aggregate, Mr. Prisco will meet with the TA, and then the Board will discuss in an open meeting.

**SET UPCOMING MEETING SCHEDULE**

Monday, June 18<sup>th</sup>

Monday, July 23<sup>rd</sup>

Monday, August 20<sup>th</sup> (October Town Meeting Warrant articles due on this date),

Tuesday, September 4<sup>th</sup>

Monday, September 17<sup>th</sup> (October Town Meeting Warrant must be signed no later than this date)

Monday, October 1<sup>st</sup> (Informational Hearings)

Monday, October 15<sup>th</sup> (Town Meeting).

Reorganization meeting after election on May 14<sup>th</sup> around 5:30.

**OLD AND NEW BUSINESS**

Mr. Mauceri:

- Commended the Friends of the Council on Aging and how much effort went into the Town wide Yard Sale.

Mr. Schultz:

- Asked Board members to inform members of any amendments they plan to make before the June 4<sup>th</sup> Town Meeting;
- Thanked Mrs. Manupelli and Mr. O'Leary for running for another term.

Mrs. Manupelli: No Comment.

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Mr. Prisco:

- Acknowledged the passing of George Souza of the UPS store
- Wants to recognize Gerry Venezia and Julie Koepke at Town Meeting;
- Summer dress for Board members after Memorial Day.

**TOWN ADMINISTRATORS REPORT**

(See Attached) Topics discussed:

- Haverhill Street sidewalk construction;
- DPW road construction plan; and
- State grant award to the Police Department.

MR. CHAIRMAN, I MR. SCHULTZ MOVE TO ADJOURN.

SECONDED:	MRS. MANUPELLI	
VOTED:	MR. O'LEARY	AYE
	MRS. MANUPELLI	AYE
	MR. SCHULTZ	AYE
	MR. MAUCERI	AYE
	MR. PRISCO	AYE

VOTE: 5-0 (UNANAMOUS)

ADJOURN: 11:32 p.m.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
ANDREW SCHULTZ, CLERK