

**MINUTES OF BOARD OF SELECTMEN MEETING
MONDAY, FEBRUARY 12, 2018**

Chairman Prisco called the meeting to order at 7:37 p.m. in Room 14 at the Town Hall in the presence of members Mrs. Manupelli, Mr. Schultz, Mr. Mauceri, Mr. O'Leary, and Town Administrator, Michael Gilleberto.

CALL TO ORDER OPEN SESSION

Chairman Prisco called to order the open session at 7:37 p.m.

The Chairman States: "In accordance with the Open Meeting Law, the Board states for the record that this meeting is being recorded by NORCAM and may be recorded by other local media."

The members recited the Pledge of Allegiance.

PUBLIC COMMENT

None.

PROCLAMATION: NORTH READING NIGHT OFF

Amber O'Driscoll of the CIT's K-12 Action Team addressed the Board. She stated that the time frame for "North Reading Night Off" is from 5:00-9:00, and encourages the community to participate. Mr. Schultz reads the proclamation.

MR. CHAIRMAN, I MOVE TO PROCLAIM TUESDAY, MARCH 13, 2018 TO BE NORTH READING NIGHT OFF AND TO READ THE PROCLAMATION.

MOTION BY: MR. SCHULTZ
SECONDED BY: MR. O'LEARY
VOTED: 5-0 (UNANIMOUS)

Mr. Prisco asks for a moment of silence for the police officers who were shot in Ohio this week.

**CABLE ADVISORY COMMITTEE: REVIEW COMCAST FRANCHISE LICENSE –
VOTE TO SIGN LICENSE**

Kerry Reddington of the CAC gave a presentation (see attached). Discussion was had regarding the INET. The replacement costs for the INET is before the Capital Improvement Planning Committee now. The pending request, which will be bonded, is between \$300,000 and \$350,000.

MR. CHAIRMAN, I MOVE TO SIGN THE LICENSE AGREEMENT BETWEEN COMCAST AND THE TOWN OF NORTH READING FOR THE PERIOD BEGINNING JANUARY 5, 2018 THROUGH JANUARY 4, 2028.

MOTION BY: MR. SCHULTZ
SECONDED BY: MR. O'LEARY
VOTED: 5-0 (UNANIMOUS)

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MR. CHAIRMAN, I MOVE TO SIGN THE SIDE LETTER BETWEEN COMCAST AND THE TOWN OF NORTH READING FOR THE PERIOD BEGINNING JANUARY 5, 2018 THROUGH JANUARY 4, 2028.

MOTION BY: MR. SCHULTZ
SECONDED BY: MRS. MANUPELLI
VOTED: 5-0 (UNANIMOUS)

8:02 - JOINT MEETING WITH COMMUNITY PLANNING COMMISSION - REVIEW / APPROVE DRAFT 102 LOWELL ROAD RFP

Community Planning Commission members Chris Hayden and Bill Bellavance were in attendance. Fran DeCoste of TRA reviewed the changes in the RFP. He stated the need for approval of a license for underground electrical wires. Mr. Gilleberto indicated that a license would be issued. Mr. Mauceri suggested mentioning Lincoln Properties and the apartments that are next to the property in the RFP. Mr. O'Leary stated the market should dictate what the property is worth, and the RFP shouldn't be restricted to only commercial use. Mr. Prisco responded that the EDC recommended focusing on commercial opportunity in this area. Chris Hayden responded that opening it up to both commercial and residential may limit the commercial interest. Mr. O'Leary responded by saying to keep the emphasis on commercial but keep it open to other options. Mrs. Manupelli is in agreement with Mr. O'Leary.

MR. CHAIRMAN, I MOVE TO APPROVE THE DRAFT RFP FOR 102 LOWELL ROAD TO INCLUDE THE FOLLOWING AMENDMENTS:

1. MENTIONING LINCOLN PROPERTIES/EDGEWOOD APARTMENTS;
2. CHANGE PROPOSAL SUBMISSION DATE FROM MARCH 27TH TO APRIL 10TH, 2018, AND,
3. ADDING TO THE ENCUMBRANCE SECTION A LICENSE TO PULTE FOR ELECTRICAL WORK IF NEEDED.

MOTION BY: MR. SCHULTZ
SECONDED BY: MRS. MANUPELLI
VOTED: 4-1 (MR. O'LEARY OPPOSED)

MWRA / ANDOVER WATER AND WASTEWATER – REVIEW STATUS – VOTE TO APPROVE NEXT STEPS

Water Superintendent Mark Clark gave a presentation (see attached). Mr. Prisco inquired about using Swan Pond as a water supply. Mr. Clark responded that it can only provide fifty thousand gallons per day, which is less than 3% of North Reading's water supply need. Mr. O'Leary gave the public a summary of the Town Meeting Vote approved in Andover two weeks ago that would allow a 99 year agreement to be terminated after 20 years with 5 years notice.

Mr. O'Leary stated that Andover Board of Selectmen would like a joint meeting with North Reading Board of Selectmen to determine if the Town would be willing to continue receiving their water from Andover. Mrs. Manupelli stated that she would like to move forward with discussions with Reading and the MWRA, and stop delaying the inevitable. Mr. O'Leary stated that he would like to hear Andover's proposal. Mr. Schultz stated that the Town is wasting time and every year that construction is delayed with MWRA it will cost more money, he would like to move on. Mr. Prisco

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suggested waiting until the BoS meeting on February 26th to make a decision on the joint meeting. Mr. O'Leary stated it is important to meet Andover BoS face to face to make Andover aware of the position they have put the Town in. Mr. Schultz stated it's a waste of time because the voters voted and there is nothing that can be done. Mrs. Manupelli agrees with Mr. Schultz. Mr. Mauceri would like to give Andover another chance. The Board is available to meet with Andover on February 28th or March 1st with a commitment to vote on a course of action on March 5th.

PENDING DRAFT FY 2019 REVENUE/EXPENDITURE PLAN

Mr. Gilleberto relayed to the Board that a copy of the revenue plan is in the meeting packet and it will be updated at the financial planning meeting. The plan will be further updated and presented at the February 26th BoS meeting.

REVIEW PUBLIC SAFETY DIRECTOR IMPLEMENTATION PLAN – VOTE TO ESTABLISH PUBLIC SAFETY POSITION

Mr. Gilleberto gave a presentation (see attached). He asked the Board for their support to implement the position immediately. Mr. Schultz stated that two firefighters asked him to relay that they do not think the position is necessary. Mr. O'Leary inquired about other towns of like size having a Public Safety Director. He stated that the Provisional Fire Chief should be given the opportunity to make changes. He further stated that an Assistant Town Administrator would be more beneficial. Mr. Mauceri suggested looking at this position during the budget process as he is concerned about the salary level and doesn't see the need to rush into it. He further stated he would prefer an Assistant Town Administrator position. Mrs. Manupelli stated she would like to see this position as a full time position down the line. Mr. O'Leary stated that this position is not the solution to the overtime issues at the Fire Department. Mr. Prisco responded that this position is also about Emergency management.

MR. CHAIRMAN, I MOVE TO ACCEPT THE IMPLEMENTATION PLAN FOR A PUBLIC SAFETY DIRECTOR AS PRESENTED BY THE TOWN ADMINISTRATOR AND TO ESTABLISH THE POSITION EFFECTIVE FEBRUARY 13, 2018.

MOTION BY: MR. SCHULTZ
SECONDED BY: MRS. MANUPELLI
VOTED: 3-2 (MR. O'LEARY AND MR. MAUCERI OPPOSED)

ESTATE OF CHARLES A. ANDERSON – VOTE TO SIGN DOCUMENTS

Mr. Gilleberto relays to the Board that the Town has been notified that the Trustees of the Flint Memorial Library and the Veterans Department are beneficiaries in the will of Charles A. Anderson. The exact amount of the gift is not known. Mr. Schultz recuses himself as he is representing the Congregational Church, who is also a beneficiary in the will. Mr. Gilleberto explained that the Town received a copy of the will as well.

10:16 – Mr. Schultz leaves the room.

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MR. CHAIRMAN, I MOVE TO AUTHORIZE THE CHAIRMAN TO SIGN THE ASSENT AND WAIVER OF NOTICE AND WAIVER OF SURETIES FOR THE ESTATE OF CHARLES ALBION ANDERSON.

MOTION BY: MRS. MANUPELLI
SECONDED BY: MR. O'LEARY
VOTED: 4-1 (MR. SCHULTZ ABSTAINED)

10:18 – Mr. Schultz rejoins the meeting

REVIEW TOWN MEETING SCHEDULE / DISCUSS WARRANT ARTICLES

Mr. Gilleberto referred to the June Town Meeting timeline included in the meeting packet. Mr. Prisco suggested rewriting the front cover of the Town Warrant to give it a more updated appearance. Mrs. Manupelli will join Mr. Prisco as part of a subcommittee to rewrite the cover of the Warrant. Mr. Prisco also suggested changing the Town Administrator title to Town Manager, changing the name of the Board of Selectmen to Select Board, and determining a range in the month of October for Town Meeting rather than a specific week.

Mr. O'Leary would like to put together a subcommittee about plowing sidewalks on Route 28 to address the situation. Mr. Prisco suggested putting sidewalks in then implementing a plan to plow. Mrs. Manupelli informed the Board of a citizens petition to put sidewalks on Route 28. Mr. O'Leary stated there is a need to repeal the bylaws and deal with plowing sidewalks before next season.

VOTE TO APPROVE NUE POLICY

Mr. Gilleberto explains the wage increases and reforms in the employment agreement.

MR. CHAIRMAN, I MOVE TO RATIFY APPROVAL OF THE PERSONNEL POLICY / EMPLOYMENT AGREEMENT FOR NON UNION PERSONNEL FOR THE PERIOD OF JULY 1, 2014 THROUGH JUNE 30, 2019.

MOTION BY: MR. SCHULTZ
SECONDED BY: MR. O'LEARY
VOTED: 5-0 (UNANIMOUS)

APPOINTMENTS / REAPPOINTMENTS

DETAIL CONSTABLE

Mr. Gilleberto relays to the Board that Chief Murphy is seeking the appointment of retired police officer McCormack as a detail constable.

MR. CHAIRMAN, I MOVE TO PLACE IN NOMINATION THE FOLLOWING NAME FOR APPOINTMENT AS A DETAIL CONSTABLE FOR A TERM TO EXPIRE ON DECEMBER 31, 2019.

JAMES MCCORMACK

MOTION BY: MR. SCHULTZ
SECONDED BY: MRS. MANUPELLI
VOTED: 5-0 (UNANIMOUS)

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EAST MIDDLESEX MOSQUITO CONTROL REPRESENTATIVE

MR. CHAIRMAN, I MOVE TO PLACE IN NOMINATION THE FOLLOWING NAME FOR REAPPOINTMENT AS EASTERN MIDDLESEX CONTROL REPRESENTATIVE FOR A TERM TO EXPIRE ON DECEMBER 31, 2019.

ROBERT BRACEY

MOTION BY: MR. SCHULTZ
SECONDED BY: MR. MAUCERI
VOTED: 5-0 (UNANIMOUS)

LEGAL BILLS FOR DECEMBER

MR. CHAIRMAN, I MOVE TO APPROVE LEGAL BILLS FOR DECEMBER, 2017 IN THE AMOUNT OF **\$3,999.63** AS FOLLOWS:

KOPELMAN AND PAIGE, P.C. (GENERAL)	\$ 2,650.63
KOPEMAN AND PAIGE, P.C. (LABOR)	<u>\$ 1,349.00</u>
TOTAL	\$ 3,999.63

MOTION BY: MR. SCHULTZ
SECONDED BY: MR. MAUCERI
VOTED: 5-0 (UNANIMOUS)

MINUTES

MR. CHAIRMAN, I MOVE TO APPROVE THE **JANUARY 22, 2018** REGULAR SESSION MINUTES AS WRITTEN.

MOTION BY: MR. SCHULTZ
SECONDED BY: MR. MAUCERI
VOTED: 5-0 (UNANIMOUS)

MR. CHAIRMAN, I MOVE TO APPROVE THE **JANUARY 22, 2018** EXECUTIVE SESSION MINUTES AS WRITTEN.

MOTION BY: MR. SCHULTZ
SECONDED BY: MR. MAUCERI
VOTED: 5-0 (UNANIMOUS)

TOWN ADMINISTRATORS REPORT

(See attached) Topics Discussed:

- AG's Approval of Social Host Bylaw;
- Snow and Ice expenses;
- Mike Soraghan and Jim DeCola's retirement announcements, and
- Fire Department overtime budget.

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OLD NEW BUSINESS

Mrs. Manupelli:

- Congratulates Mike Soraghan and Jim DeCola on their retirement announcement.

Mr. Schultz:

- Thanks the Cub Scouts for inviting him to start the Pinewood Derby.

Mr. Mauceri:

- Wishes Mike Soraghan and Jim DeCola well in their retirements, and
- Friends of COA running Town yard sale and volunteers are needed.

Mr. O'Leary:

- Wishes Mike Soraghan and Jim DeCola well in their retirement, they are great employees and will be missed.

Mr. Prisco:

- Congratulates Mike and Jim on their retirement;
- Talked about Secretary Ash's visit on March 14th at 5:00, and
- Thanks Board members for the respect they show each other when there are differences.

MR. CHAIRMAN, I MR. SCHULTZ MOVE TO ADJOURN.

SECONDED:	MR. O'LEARY	
VOTED:	MR. O'LEARY	AYE
	MRS. MANUPELLI	AYE
	MR. SCHULTZ	AYE
	MR. MAUCERI	AYE
	MR. PRISCO	AYE

VOTE: 5-0 (UNANAMOUS)

ADJOURN: 11:10 p.m.

DATE

ANDREW SCHULTZ, CLERK