

North Reading Youth Services Committee Meeting

Date/Time: Monday, November 27, 2023 / 6:00 pm

Location: North Reading Town Hall

Committee Members Present	Committee Members Absent	Guests/Visitors Present
Peter Majane, Chair		
Jason Slattery, Vice-Chair		
Beatriz Vautin, Secretary		
Frank Ferraro		
Amy DiChiara		
Jodi Sponzo		
	Alexis Arsenis	
Seani Thomas - remote		
Amy Salomon		

1. Call to Order. Chair Peter Majane called the meeting to order at 6:00p.m.

2. Review of Minutes. October 23, 2023 minutes were reviewed and accepted. Jodi motioned and Frank seconded the motion. Jason did the minutes.

3. New Business.

Guest speaker – Susan J Duplin, CMMC, North Reading Town Clerk

Everyone is sworn in on the committee. Sue is the town's liaison with the state ethics commission. The state's new database has made the town's tracking much easier to make sure everyone is in compliance with ethics requirements. Paper certificates are no longer needed as Sue can access everything in the database. Conflict of interest law required training every 2 years, and summary every year. Everybody but one member of the YSC has completed it; this should be done ASAP. There are 2 portions in the state database that need to be completed and many are only doing one. The state ethics commission website has a lot of useful information, it can be accessed from the Town Clerk's office website or directly at <https://www.mass.gov/orgs/state-ethics-commission>. If anyone has any questions regarding ethics and conflict of interest they should call the commission directly for free legal advice. On the job restrictions: bribes are prohibited, gifts and gratuities may not be accepted if they are valued at \$50 or more (teachers need to disclose every gift received), self-dealing and nepotism are prohibited, cannot act as if you are showing favor to someone or a group, cannot use position to get anything worth more than \$50 because of position. Visit the Town Clerk or State Ethics Commission website to learn when a disclosure form needs to be filed with Sue or appointing authority (Select Board).

A question was asked about what can be discussed if you show up for a meeting but a quorum isn't reached. If people show up for a meeting but there ends up not being a quorum then the committee shouldn't be discussing anything committee business related. It's not just voting that can't happen. Many people discuss things over emails but that shouldn't occur either. Shouldn't have discussions between members one on one either.

Director of Youth Services report

40 youth have attended the 12 programs held since the last YSC meeting; the mentoring and homework help will be recurring programs. Elenor attended a youth violence prevention training this month. Self care week included a successful intergenerational dance party. Guiding good choices is going to be split up as a drop in workshop series in 2024 to cover more weeks but have shorter discussions each time. Training tomorrow and Wednesday for youth jobs training, Eleanor will be attending along with some of the CIT and Parks and Rec Staff.

Not many youth came to the meet and greet but another will be planned for spring when it gets lighter later. 3 youth came to the board game event; this will be an ongoing program every 3rd Friday of the month. Podcasting club will be starting this week. A question was asked about how the programs are being advertised. Programs are posted on Social Media (Facebook (FB) and Instagram) and flyers in library for larger programs. Eleanor is talking to the transcript about getting activities advertised. Amy used to send emails to the Superintendent when she was the YSC Director; other possibilities raised include: town page, FB community connection, the schools PA pages, and FB individual class pages. Eleanor will send out the links to the FB and Insta pages for North Reading Youth Services. There are currently two Facebook pages since Amy and Jen each created one. Eleanor needs to work with Sue about how she can archive the old page so that there is only one live page. [Youth Services' Website](#) | [Instagram](#) | [Facebook](#)

Library teen advisory board, Eleanor attended the first meeting. The board is focused on library activities so Eleanor has not attended every meeting but has offered support. Eleanor is enjoying being in the space at the library. See Eleanor's full director's report for more information included at the end of this document.

Review of upcoming meeting schedule and discuss possible guest speakers

Jodi and Amy will not be renewing their membership to the YSC; December will be the last meeting for both of them. At the December meeting we will also nominate and choose the Chair and Vice-Chair. Dr. Daly will be the guest speaker.

Jen Ford to be invited to the January meeting to give us an update on the CIT activities.

Someone from the Guidance Department, possibly for the February meeting.

Principals for all of the elementary schools, possibly for the March meeting.

4. Old Business. There was no old business to discuss.

5. Miscellaneous Business. There was no miscellaneous business to discuss.

6. Set date for next meeting. The next meeting is scheduled for December 18 at Town Hall. Superintendent Dr. Patrick Daly will be the guest speaker. **Note earlier date due to Christmas Holiday.**

Chair Majane adjourned the meeting.

Next meeting: December 18, 2023

Meeting adjourned at 6:46 p.m.

Documents and Handouts	
October 23, 2023 minutes	
YSC Update from Youth Services Director November 2023	



December 18, 2023
Date Minutes Approved