

**FLINT MEMORIAL LIBRARY TRUSTEES
MINUTES
January 17, 2024**

Meeting called to order at 7:05pm

Attendees:

- Sharon Kelleher, Library Director
- Kathryn Geoffrion Scannell
- Jennifer Stritzel Thomson
- Margot Schomp
- Heather Sievers
- Donna Colebrook
- Marishka Cannell

Approval of November Minutes

Motion to approve by Jenni, seconded by Heather, approved unanimously

Approval of December Minutes

Motion to approve by Heather, seconded by Margot, approved unanimously

Director's Report

Review of directors report and highlighted grant received from cultural council.
Additional highlights include the dementia friends training and henna activity.

DPW Update from Sharon Kelleher:

HVAC update: Currently out to engineers for RFP. The goal is to complete the work by summer to fix the AC on the 1st floor.

Election of officers

Chair - Jenni

Vice chair - Kath

Secretary - Margot

Approved unanimously

Policy review

Code of conduct policy: Sharon spoke to Maura Deedy and confirmed that policy can reference state and federal laws but not paraphrase or restate them.

Activity room policy: The town manager has asked that we align our policies with the town, with the goal being to maximize occupancy. The policy is unchanged as of now, but the procedure has changed giving the library more flexibility to accommodate patrons.

Sharon will email drafts of both policies for Trustees to review.

New Business:

The town has asked that we add meeting minutes to the town website. We will note this request when submitting approved minutes to town hall.

We welcome the new associate trustee, Marishka!

Set Date for Next Meeting: Feb. 28 at 7pm and March 27 at 7pm.

Meeting adjourned at 8:50pm

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Margot Schomp". The signature is fluid and cursive, with the first name "Margot" being more prominent than the last name "Schomp".

Margot Schomp